Collaborate

working together to accomplish our goals

Washtenaw Community College | TEACHING AND LEARNING CENTER

FALL 2020 IN-SERVICE

COLLABORATE!

There are so many great examples of collaboration at WCC and the 2020 crisis found us collaborating in extreme ways. In March 2020 we did not host meetings to talk about opportunities to increase collaboration and do more effective work for students – we simply began to COLLABORATE!

This year's theme is a verb instead of a noun for a reason.

Like the faculty collaboration lab and the wonderful display at our March faculty meeting by David Wooten and Shawn Deron, let's learn from each other, let's do the interdisciplinary work we have been talking about, let's scale the exciting convergence of work taking place all over campus—let's collaborate!

Collaboration
- Collaboration is when a group of people come together and contribute their expertise for the benefit of a SHARED objective, project, or mission.
- As people's skill sets get increasingly specialized, collaboration as a practice becomes more important than ever.
- Collaboration is about WORKING TOGETHER through IDEA SHARING and THINKING to accomplish a goal.
- Collaboration is working with others in order to CREATE or PRODUCE something.
- Collaboration enables others within the organization to ENGAGE with each other.
- Collaboration is the key to creating an extraordinary workplace.
- Collaboration in the workplace is what makes teamwork successful.
- <u>Collaborate</u> to take teamwork to a higher level.

Why Collaborate?

1. Collaborate to solve problems.
2. Collaborate to bring people together.
3. Collaborate to learn from each other.
4. Collaborate to increase communication.
5. Collaborate to boost morale.
6. Collaboration makes us all more efficient.
7. **Collaborate to increase student success.**

Mission Statement

Our college strives to make a positive difference in people's lives through accessible and excellent educational programs and services.

To Our Colleagues,

The Teaching and Learning Center is immensely proud to welcome you to Washtenaw Community College's 2020 Fall In-Service. We are excited to host the same engaging and enriching content that you have come to expect from In-Service, to a virtual platform. We know you will enjoy it.

Each session that you have the opportunity to attend will be hosted online, via Zoom or GoToMeeting. You will have the chance to interact with the presenter as well as your colleagues from across campus. All sessions will be recorded and hosted online following the conclusion of In-Service, so you will be able to go back to any session and watch it in its entirety. These recordings will be available online through December 2020.

Moving four days of programming online was no small feat, and we are immensely grateful to the stellar team of people who helped make it happen. From tech support to content creators, session presenters to WCC Administration, this Fall In-Service is a living homage to the amazing things that can be achieved through collaboration.

Collaboration. Until recently it was just another building block of our vernacular; a word that floated around, with its full weight perhaps never fully felt. But it is here, in the most extraordinary of times, that we as a college are able to take part in acts of collaboration that will shape the future of WCC and Higher Education. How we work together in this moment will create pathways that will be traversed for years to come – what a responsibility…what an opportunity!

We hope that this Fall's In-Service challenges you, inspires you, and equips you with the confidence and the knowledge to move forward into Fall semester full steam ahead. We hope that you're able to meet new people from all around campus, and that you're able to make connections that last longer than these four days. And above all, we hope you continue to walk with us as we face this brand new world, together.

All our Best,
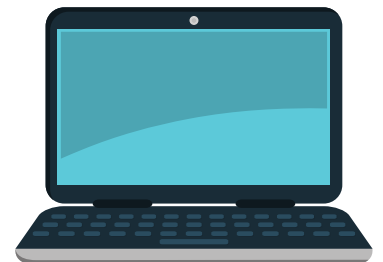
The Teaching and Learning Center

Introducing the

Fall 2020 In-Service Chat Room

Did you love that session you just attended and have to talk about it with someone? Want to see what your colleagues are up to? Join the Fall 2020 In-Service Chat Room for a chance to have those post-session hallway chats - virtually!

Join the conversation in **Microsoft Teams**!

THE TEACHING & LEARNING CENTER'S
Tips for a Great Zoom Session

MUTE YOURSELF

If you aren't speaking, please mute yourself! Even quiet background noises can be distracting to the rest of the session participants. If you un-mute yourself to speak, avoid typing and promptly mute yourself again when finished.

USE THE CHAT BOX

The chat box is a feature made to communicate with others during a presentation. It's a great way to ask questions or make comments without talking over anyone.
If you do not know where to find the chat box, be sure to ask the host at the beginning of the session.

ARRIVE ON TIME, STAY THE WHOLE SESSION

It is always best practice to arrive on time to a session. However, if you join late, enter quietly and unobtrusively. Please stay the whole session for full PD credit!

AUDIO OR VIDEO FREEZING?

You might have a poor internet connection. Try turning your video off for a while, or utilize an ethernet connection. This is especially true for sessions with a large number of attendees.

STOP VIDEO IF:

- There are visual distractions in your background;
- You're moving your device;
- You need to absent yourself for a moment.

BE PATIENT!

This is different for all of us; be extra patient with technology, yourself, and others.
Hosting? Assume at least one person in your session is brand new to this - a little kindness will go a long way!

CURRICULUM & ASSESSMENT

In-Service – Fall 2020

THE ASSESSMENT PROCESS SERIES

These courses are part of an assessment series that build on each other. You are encouraged to take them in order but previous sessions are not required.

Course 1
- **Assessment Process: Reviewing the Plan** (Aug 25, 10:30-11:30am)
  - Review the master syllabus or program assessment plan to find where the data comes from. - Still having trouble…see who wrote this s***?

Course 2
- **Assessment Process: Who Wrote this S***?** (Aug 25, 12:30-1:30pm)
  - I reviewed my plan but I don't think I can assess my course or program the way it is, or I have no data, what do I do?

Course 3
- **Assessment Process: Sampling** (Aug 26, 9-10am)
  - Now that you have a plan, let's talk about how to collect meaningful data – random sample, stratified sample, etc.…

Course 4
- **Assessment Process: Embedding Data** (Aug 26, 10:30-11:30am)
  - With your sampling strategy in mind, how to embed data collection in my course or program. Are there other ways we can make it easier to collect the data?

Course 5
- **Assessment Process: Data Forms and Formats** (Aug 26, 12:30-1:30pm)
  - What do I do with the data I am assessing with? What form or format am I collecting the data in?

Course 6
- **Assessment Process: Calculating Standard of Success** (Aug 26, 2-3pm)
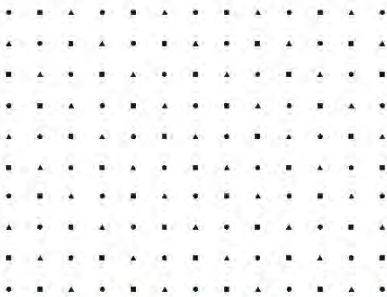 - I've got my data but how do I calculate the standards of success correctly?

Course 7
- **Assessment Process: From Course Assessment to General Education Assessment** (Aug 28, 9-10am)
  - How to leverage data from a course or program assessment for General Education Assessment.

Fall 2020 In-Service

Tuesday, August 25, 2020

TIME	TOPIC / PRESENTER(S)
9:00am-10:00am	**All Faculty & Staff Fall 2020 Kick-Off (President Rose Bellanca)** Watch your inbox for a welcome back message from the President. No live session will be held.

BREAK — 10:00am-10:30am

TIME	TOPIC / PRESENTER(S)
10:30am – 11:30am **Teaching**	**Assessment Process 1: Reviewing the Plan (Joy Garrett, Director Curriculum & Assessment)** Review the master syllabus or program assessment plan to find where the data comes from. *Joy* - Still having trouble…see who wrote this s***? **https://wccnet-edu.zoom.us/j/88144332961?pwd=SnR4Wk11Zy81eHJzWFpyQ2VMeCt2dz09** Meeting ID: 881 4433 2961 Passcode: 295660 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am – 11:30am **Teaching**	**What is Virtual Teaching at WCC? (VPI Hurns, Mary Mullalond, Faculty; Michelle Westerdale, Online Experience Architect)** Learn about the expectations and best practices for virtual teaching at WCC this Fall. Kim Hurns, Vice President of Instruction, Michelle Westerdale, CiTL Instructional Designer, and Mary Mullalond, English/College Readiness faculty will share expectations, best practices, and practical resources to help you have a successful semester of virtual teaching! **https://wccnet-edu.zoom.us/j/87972771070?pwd=U1pzTTczK2lpdU1NQWxkWGdtY1lqdz09** Meeting ID: 879 7277 1070 Passcode: 748917 Contact tlc.staff@wccnet.edu if you have any issues logging in.

Break Time!
What should you do?

- Step away from the screen for a while - this will enable you to be focused and ready for the next session!
- Take time to eat, grab a drink, and use the restroom.
- Try these quick exercises to get the blood flowing:
  - **Wall Sits**: Go to the nearest wall and place your back flat against it. Squat down at a 90 degree angle and sit up. Repeat!
  - **Standing Calf Raises**: Stand behind your chair with your feet together. Holding the back of the chair, raise yourself up from your calves and hold for ten seconds before lowering. Repeat!
  - **Leg Raises**: While sitting with your legs firmly planted on the floor, raise one leg up till it's parallel with the floor. Hold for ten seconds before lowering. Repeat!
- Take a lap around the house or around the room. Stretch your arms above your head while you walk.
- Remember to breathe and to be kind to yourself and to others.

Tuesday, August 25, 2020

TIME	TOPIC / PRESENTER(S)
10:30am-11:30am **Teaching**	**DegreeWorks for Faculty (Courtney Usher, Assistant Registrar)** DegreeWorks is a web-based tool to monitor academic progress toward completion of any degree or certificate for students. Please join me for an overview of the DegreeWorks audit. This session will also feature the Student Educational Planner, a tool to create an academic plan for students to stay on track toward completion. https://wccnet-edu.zoom.us/j/89024497694?pwd=S2pDQmVVY1JEYXN3OFhqUXJQWmpJQT09 Meeting ID: 890 2449 7694 Passcode: 242069 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am-11:30am **Teaching**	**Reimagining the Liberal Arts: Cross-Campus Context (Kimberly Jones, Faculty; Dena Blair, Faculty, Hava-Levitt-Phillips, Faculty; Bonnie Tew, Faculty)** The newly-formed Liberal Arts Innovation Group. is working to transform the perception of the liberal arts and its relevancy across disciplines. In the current climate, WCC students need to be prepared to enter the workplace with the essential skills inherent in the liberal arts. In this workshop, we will provide an overview of The Great 12 (essential workplace competencies) that are deeply rooted in liberal arts courses. In addition, we will explain three faculty learning communities that will be launched this fall to move the needle on this work. https://wccnet-edu.zoom.us/j/83877706934?pwd=VWlzSEZwOEwzcIpDWjBpQXQ0NFdJUT09 Meeting ID: 838 7770 6934 Passcode: 100520 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am-11:30am **Teaching**	**Talking about Climate Change and Health (Emily Thompson, Faculty)** If you've wondered how to talk to students about the effects of climate change on health, this is the workshop for you! We'll go over the impacts that we're experiencing here in Southeast Michigan as well as who is affected the most. We'll go over specific ways to talk about climate change with students with varying levels of acceptance about climate change issues (backed by data from the Climate Change's Six Americas Project). Finally, we'll wrap up with things you and your students can do to mitigate and adapt to climate change. See https://climatecommunication.yale.edu/about/projects/global-warmings-six-americas for more information. https://us02web.zoom.us/j/83105293422?pwd=VW94OUU5K3NsaDFScVhDZHVvYVBnUT09 Meeting ID: 831 0529 3422 Passcode: 311064 Contact tlc.staff@wccnet.edu if you have any issues logging in.
**BREAK — 11:30am-12:30pm**
12:30pm-1:30pm **Teaching**	**Assessment Process 2: Who Wrote this Stuff? (Shawn Deron, Faculty; Lisa Veasey, Faculty)** I reviewed my plan, but I don't think I can assess my course the way it is, or I have no data, what do I do? https://wccnet-edu.zoom.us/j/82829658540?pwd=aHZUZk9iTHJUdEdNRVZEQ2VDSjhyQT09 Meeting ID: 828 2965 8540 Passcode: 741591 Contact tlc.staff@wccnet.edu if you have any issues logging in.

TIME	TOPIC / PRESENTER(S)
12:30pm-1:30pm **Teaching**	**Preparing for a Virtual Semester (Mary Mullalond, Faculty; Michelle Westerdale, OL Experience Architect)** Learn about tools and resources for preparing your virtual classroom this Fall. Michelle Westerdale, CiTL Instructional Designer and Mary Mullalond, English/College Readiness faculty will share resources such as a Virtual Syllabi & Schedule template, Virtual Blackboard course design recommendations, and strategies for using Zoom. **https://wccnet-edu.zoom.us/j/81907401781?pwd=aEFLWWJhOEs4S3VOaEF2Y1M3c0VOUT09** Meeting ID: 819 0740 1781 Passcode: 720096 Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:30pm-1:30pm **Teaching**	**Student Success Teams (VPI Hurns; Mika McAskill, VP Strategic Enrollment Mgt)** Come learn about Student Success teams and how advisors, coaches, faculty, librarians and other staff will collaborate to support each of our students. Success teams will work together with students to enhance their educational experience. From exploring careers, developing semester plans, maximizing strengths to navigating academic and other college support, success teams is a collaborative persistence and retention initiative to support each student. The session will highlight the success of current teams and identify roles and activities of us all as team members. **https://wccnet-edu.zoom.us/j/87985100522?pwd=SEIrZFRFMlJBV3cxckE1Tkc1RDhVQT09** Meeting ID: 879 8510 0522 Passcode: 867125 Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:30pm-1:30pm **Teaching**	**Virtual Collaboration and Meeting Tools Available for Use in Blackboard (Nancy Collison, Innovation Technologies Mgr)** This session will cover the tools and methods available to maximize communication and collaboration in your Blackboard course site. Discussion Points: • Which tools are integrated in Blackboard already. • How simple integrations or Weblinks can be created to help ease access, e.g. GoToMeeting, Teams, etc. • Which menu items are already present to help students get easy access to Virtual Tutoring, Success Coach, etc. • Where can other links to student resources be found in Blackboard, e.g. Writing Center, Learning Resources, etc. The ways that instructors are using these tools varies. Explore the possibilities to decide what is right for you. **https://wccnet-edu.zoom.us/j/83719069637?pwd=OTJXL1pLTjluWjFKVVc5M3duUmVQQT09** Meeting ID: 837 1906 9637 Passcode: 196161 Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:30pm-1:30pm **Teaching**	**SOQs this Fall (Gloria Eccleston, Dir Online Learning & Services)** Our online SOQs are resuming this fall! These short student surveys can provide you, the Instructor, with valuable feedback at the end of each semester. Attend this session to find out where and how students access these, when students do the survey for your class as well as how and when you can get these results. Come learn how you can effectively support this valuable summative assessment, and share with others how you achieve high response rates with this online survey. **https://www.gotomeet.me/GloriaEccleston** Contact tlc.staff@wccnet.edu if you have any issues logging in.

BREAK — 1:30pm-2:00pm

Tuesday, August 25, 2020

TIME	TOPIC / PRESENTER(S)
2:00pm-3:00pm **Teaching**	**Faculty Learning Community: Reframing Course Design with LA Competencies (Bonnie Tew, Faculty; Kimberly Jones, Faculty)** In this working session, Liberal Arts Innovation Group reveals current competency work and shares adaptable assignments & syllabus language. Participants will be invited to join this Faculty Learning Community, which will meet over fall and winter semesters. https://wccnet-edu.zoom.us/j/82218753636?pwd=TE84MWMzc0FRNDc0a015Vk1EWUpwdz09 Meeting ID: 822 1875 3636 Passcode: 569162 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:00pm-3:00pm **Teaching**	**Online Nursing Lab using GoToMeeting (DeAnna Gapp, Faculty; Melina Roberts, Faculty)** Attendees will experience attending an Online Nursing Lab using GoToMeeting. This online nursing lab was run during the Winter 2020 with extremely positive student feedback. The post-lab survey found that students preferred online lab, rather than the traditional in-person lab, due to more specific instructor-to-student feedback and engagement. Come and experience the lab for yourself. https://global.gotomeeting.com/join/487879581 **Access Code:** 487-879-581 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:00pm-3:00pm **Teaching**	**Difficult Conversations in the Virtual Classroom (VPI Hurns; Hava Levitt-Phillips, Faculty)** During this time of unprecedented upheaval, protests, and pandemic, in an election year no less, how can you best navigate difficult conversations in the Virtual Classroom. Come learn strategies for holding difficult conversations in your virtual classroom. https://wccnet-edu.zoom.us/j/84889340574?pwd=b1dQUFMxTTE1QzNTY05sWDZkbm96Zz09 Meeting ID: 848 8934 0574 Passcode: 162812 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:00pm-3:00pm **Workplace Effect.**	**Recording Video Content for your Course at Home (Nathaniel Berens, OL Video/Streaming Specialist)** More than ever it's important to have the resources and knowledge to create engaging video **content** for your courses using technology available at home. In this session we'll cover recording video and audio using your mobile device as well as recording PowerPoint or other computer lectures using Screencast-o-matic. https://wccnet-edu.zoom.us/j/87425142350?pwd=YzlVMWxTUmcrd1p4eTRTbURLNINadz09 Meeting ID: 874 2514 2350 Passcode: 104858 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:00pm-3:00pm **Teaching**	**Leveraging Student Feedback in Virtual Instruction (Pete Baccile, Exc Dr OL, Edu)** With the move to fully online environment, getting a both academic and non-academic cues is much more difficult. When you remove the ability to see them, watch body language, talk in person, or simply respond to just-in-time feedback it can inadvertently hinder the student's learning and your ability to teach. This session will focus on various successful ways to get this critical information from your students. https://wccnet-edu.zoom.us/j/88066116698?pwd=K0VzYIVSOXRhSG9uV0g0eVI1UDNIdz09 Meeting ID: 880 6611 6698 Passcode: 756036 Contact tlc.staff@wccnet.edu if you have any issues logging in.

TIME	TOPIC / PRESENTER(S)
3:15pm-5:00pm **FT Faculty Required**	**Division Meetings** • Advanced Technology & Public Service (Dean Baber) https://us02web.zoom.us/j/81752588562?pwd=NUIITGhUR3NiaktOQjlaT0V1Qmt0dz09 Meeting ID: 817 5258 8562 Passcode: 346374 • Arts & Humanities (Dean Britten) https://www.gotomeet.me/ScottBritten • Business & Computer Technologies (Dean Samulski) https://wccnet-edu.zoom.us/j/81772294599?pwd=UnY2aUxPeVZxRjhUaU5lQkMyajI3UT09 Meeting ID: 817 7229 4599 Passcode: 619985 • Health & Applied Technologies (Dean Greaves) https://global.gotomeeting.com/join/862434365 Meeting ID: 862 434 365 • Library Resources (Joyce Hommel) • Math & Sciences (Dean Vega) **https://wccnet-edu.zoom.us/j/81987015081?pwd=ZHcxTzBILzh2MGJ6c0QyemVmUkdtZz09** Meeting ID: 819 8701 5081 Passcode: 514097 * Meeting Link will be emailed directly to you.

WCC Foundation EMERGENCY FUND

The WCC Foundation Student Emergency Fund helps WCC students with financial assistance to overcome unforeseen expenses so they can stay in school.

For more information about the Emergency Fund, or how to contribute to it:

Washtenaw Community College Foundation
Student Center Building, Suite 304
4800 East Huron River Drive
Ann Arbor, MI 48105-4800
734-973-3705
SEF@wccnet.edu • www.wccnet.edu/give

Fall 2020 In-Service

Wednesday, August 26, 2020

TIME	TOPIC / PRESENTER(S)
9:00am-10:00am **Teaching**	**Assessment Process 3: Sampling (Larry David, Faculty)** Now that you have a plan, let's talk about how to collect meaningful data – random sample, stratified sample, etc.… **https://wccnet-edu.zoom.us/j/84775370034?pwd=dXRaM1FhQVF5UXphbituYk5iSTIXQT09** Meeting ID: 847 7537 0034 Passcode: 631945 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am **Teaching**	**Assignments & Assessments in Blackboard (Mary Mullalond, Faculty)** You're not thinking of having your students email you their work this semester, are you? Come see how your colleagues use basic tools in Blackboard, such as Assignments & Tests, to have students submit their work online. Learn more about best practices for students submitting assignments and other assessments online. **https://wccnet-edu.zoom.us/j/82050954130?pwd=U3RZNUgrR1J0cjl4Sy8wZllQQjMxZz09** Meeting ID: 820 5095 4130 Passcode: 043106 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am **Teaching**	**Faculty Learning Community: General Studies Pathways & Certificates (Dena Blair, Faculty; Lisa Veasey, Faculty)** In this working session, Liberal Arts Innovation Group will lead a discussion around devising certificates/advising guides linking liberal arts core competencies to degrees. Participants will be invited to join this Faculty Learning Community, which will meet over fall and winter semesters. **https://wccnet-edu.zoom.us/j/82041539425?pwd=S0lCRzNHbU9PMDgzUzJMc0puQXhzQT09** Meeting ID: 820 4153 9425 Passcode: 801959 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am **Teaching**	**Maximizing Video Conferencing Tools (Rick Cocco & Scott Wesenberg, Media Services Team)** We are a virtual campus now. Video conferencing has become a primary tool in student and staff collaboration. In this session, we will be demonstrating the basics behind using some of the fundamental Zoom features, best practices with Zoom video conferencing and some productivity integrations with other college tools. **https://wccnet-edu.zoom.us/j/81847443193?pwd=N2ZFb2M3RUFJSmdzK2lWVmJ0TXRZdz09** Meeting ID: 818 4744 3193 Passcode: 843871 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am **Teaching**	**Bailey Library & Learning Commons: We Can Make your Life Easier! (Meghan Rose & Amy Lee, Faculty Librarians; Matt DeMoss & Lynn Behena, Lead Tutors; Victoria Bennett, Director of Learning Commons)** Join your colleagues from the Bailey Library and Learning Commons to learn what how we can help you enrich your fall courses through embedded research, connections to tutors, and technology help for your students. The learning world has changed, and Librarians and Tutors can partner with you to incorporate quickly adoptable assignments, register your for research instruction sessions, connect you with online tutors and study groups, and providing some tips for student success. Join us for this lightning round of ideas! **https://wccnet-edu.zoom.us/j/86263705328?pwd=RGZFeURGNWhqUDJMN1NpdDV2Wm00UT09** Meeting ID: 862 6370 5328 Passcode: 775212 Contact tlc.staff@wccnet.edu if you have any issues logging in.

BREAK — 10:00am-10:30am

Wednesday, August 26, 2020

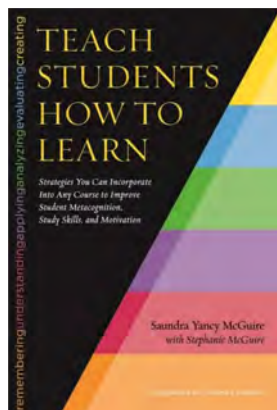| TIME	TOPIC / PRESENTER(S)
10:30am-11:30am **Teaching**	**Assessment Process 4: Embedding Data (Shawn Deron, Faculty)** With your sampling strategy in mind, how to embed data collection in my course. Are there other ways we can make it easier to collect the data? **https://wccnet-edu.zoom.us/j/81057429602?pwd=N3VBM1FneGMvSDBKNWxJSTQwQ0tYQT09** Meeting ID: 810 5742 9602 Passcode: 605270 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am-11:30am **Teaching**	**Provide Feedback to Students Using the Blackboard Annotate Tool (Nancy Collison, Innovation Technologies Mgr)** The Bb Annotate tool can help you provide customized feedback to students. Supported file types open right in your browser. You can comment directly on the uploaded assignment files. - Add text comments and move them around for placement. - Draw freehand using the drawing and brush tools including various color selections. - Add shapes from the shapes tool or quick comments with the stamp tool. - Set up a bank of text comments, for easy repeated access. Discussion will include which formats work best and how you can maximize the new tool features. **https://wccnet-edu.zoom.us/j/87601760644?pwd=Vnk5NWJoYVNnbFE0TWUvNGpRT2g1QT09** Meeting ID: 876 0176 0644 Passcode: 923889 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am-11:30am **Teaching**	**Social Contracts & Virtual Engagement (Molly Ledermann, Professional Librarian)** Have you ever experienced an uncomfortable classroom dynamic? Are you finding the virtual classroom to be even more uncomfortable? This session will help you learn how to create a collaborative social contract with your students at the start of the semester, ensuring that your classroom is a learning space in which instructors and students can hold each other accountable from day one. We'll reflect on how our teaching values can shape classroom behavior, create a sample contract, and leave with ideas for positive virtual engagement in the classroom. **https://wccnet-edu.zoom.us/j/86311605710?pwd=WVE2OTF5UTU4MC9XRIFCM1IvSUZaZz09** Meeting ID: 863 1160 5710 Passcode: 107614 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am-11:30am **Teaching**	**Personalizing Research-Based Design (Tara Kowalewski, Online Teach & Learn Architect)** In this session participants will consider researched-based instructional design of their online and virtual courses. We will discuss what faculty do currently and how to improve outcomes. **https://wccnet-edu.zoom.us/j/89459611685?pwd=UjVMMkVzT0xBME9zeE9obklwYmJNUT09** Meeting ID: 894 5961 1685 Passcode: 963185 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am-11:30am **Teaching**	**CARE Team (Linda Blakey, Executive VP Student & Academic Svcs)** The mission of the WCC Care Team is to promote a safe and effective learning environment. We invite you to attend this session and find out how the Care Team supports the campus community to best address students of concern. **https://us02web.zoom.us/j/86349163223?pwd=bHhMamdrSDVOTUZnWGplNFJvOGtkUT09** Meeting ID: 863 4916 3223 Password: 670096 Contact tlc.staff@wccnet.edu if you have any issues logging in.

BREAK — 11:30am-12:30pm

Wednesday, August 26, 2020

TIME	TOPIC / PRESENTER(S)
12:30pm-1:30pm **Teaching**	**Assessment Process 5: Data Forms and Formats (Joy Garrett, Director; Donna Rochester, Faculty)** What do I do with the data I am assessing with? What form or format am I collecting the data in? **https://wccnet-edu.zoom.us/j/81263593950?pwd=Z2w3Y3NVOEJLb3RBOEhwbHhPQk5GUT09** Meeting ID: 812 6359 3950 Passcode: 329888 Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:30pm-1:30pm **Teaching**	**Virtual Group Work (Molly Ledermann, Professional Librarian; Kristy Norris, Faculty; Beth Marshall, Faculty)** Want your students to learn in groups this semester? Learn how you can use Zoom breakout sessions, Jamboards, and Padlets to provide students the opportunity to collaborate, virtually, in meaningful group work. **https://wccnet-edu.zoom.us/j/81984255580?pwd=OWZWUWN4UVVsVXo5blhXbzE3a095UT09** Meeting ID: 819 8425 5580 Passcode: 026476 Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:30pm-1:30pm **Teaching**	**Faculty Learning Community: Professionalizing in the Classroom (Bonnie Tew, Faculty; Hava Levitt-Phillips, Faculty)** In this working session, Liberal Arts Innovation Group will discuss Career Conversations Talking Points, connecting with professionals, resume-ready bullet points from course experiences, etc. Participants will be invited to join this Faculty Learning Community, which will meet over fall and winter semesters. **https://wccnet-edu.zoom.us/j/82043714777?pwd=TjBwekRYMjBJNDF3QUNTb001RVRlQT09** Meeting ID: 820 4371 4777 Passcode: 786039 Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:30pm-1:30pm **Teaching**	**Virtual Proctoring – Examity (Gloria Eccleston, Dir Online Learning & Services)** Examity is WCC's Virtual Proctoring Solution for tests and exams in our Online (OL/DL) classes. This session will review the basics of using Examity including accessing the Examity Dashboard, setting up the exam with all of the necessary parameters and rules (including exceptions), checking the settings, and effectively communicating the information to your students. ALL faculty who are using Examity this Fall, or would like find out more about this virtual proctoring, should attend this session. **https://www.gotomeet.me/GloriaEccleston** Contact tlc.staff@wccnet.edu if you have any issues logging in.
12:30pm-1:30pm **Workplace Effect.**	**E-equipment for the Sciences (Sandy McCarthy, Professional Librarian)** This micro-session is designed for faculty who have always wanted to add library e-journals and/or databases to their course but did not have the assistance, direction, time, or know-how to get the job done. Faculty are invited to share their need for evidence-based information for any science course. We will identify what is available from the Library e-science sources, how to search the sources, and finally how to embed them into Blackboard. Finally, we will review your Blackboard course and reflect on this session for continued and future support. **https://wccnet-edu.zoom.us/j/83723725606?pwd=Zm5EQIUva0x3RUdVYjUvZVROTzBKdz09** Meeting ID: 837 2372 5606 Passcode: 070214 Contact tlc.staff@wccnet.edu if you have any issues logging in.

BREAK — 1:30pm-2:00pm

Wednesday, August 26, 2020

TIME	TOPIC / PRESENTER(S)
2:00pm-3:00pm **Teaching**	**Assessment Process 6: Calculating the Standard of Success (Larry David, Faculty)** I've got my data but how do I calculate the standards of success correctly? **https://wccnet-edu.zoom.us/j/87636097188?pwd=MlJ4MlBVZTJCajdHZTNPek5pZVY1QT09** Meeting ID: 876 3609 7188 Passcode: 010820 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:00pm-3:00pm **Teaching**	**Confronting Misinformation in Your Classroom (Molly Ledermann, Professional Librarian)** With social media platforms that value clicks and likes over truth, algorithms that force people into self-affirming information bubbles, and well-funded efforts to spread dissent and misinformation campaigns, it is no wonder that many students have begun to mistrust all sources of information. Discover a variety of misinformation activities that can be integrated into your curriculum to help your students engage responsibly with information content related to your class and their own personal lives. Whether you have ten minutes of class time to spare, are looking for an asynchronous activity, or want something more robust and discipline-specific, you can find it here. Games, tutorials, infographics, checklists, and more. **https://wccnet-edu.zoom.us/j/81452193285?pwd=cXFtbTQ1TXBxSzc1NU92UW83V2o3UT09** Meeting ID: 814 5219 3285 Passcode: 695824 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:00pm-3:00pm **Teaching**	**Life Experience Credit Approval for the Student Professional (Cheryl Harvey, Director Career Transitions)** WCC believes experience is a great teacher. Join the Career Transitions Department to hear about the process for students who want to gain credits from their prior life experiences. You will hear how Career Transitions will work with academics to evaluate students for potential credits. To learn more about the benefits of the Life Experience credit see the June/July 2020 OTR article on page 6. **https://wccnet-edu.zoom.us/j/81639001855?pwd=Q2lFVkMzZzlxTmpZQjRLSlFXL3k2Zz09** Meeting ID: 816 3900 1855 Passcode: 670838 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:00pm-3:00pm **Teaching**	**Dismantling Systemic Racism in the Classroom (Mary Mullalond, Faculty; Hava Levitt-Phillips, Faculty)** How can you help dismantle systemic racism in the college classroom? Learn strategies for acknowledging the racism in your academic discipline, examine the implicit biases that may come across in your teaching and grading, and adopt anti-racist practices. **https://wccnet-edu.zoom.us/j/88068843603?pwd=VXJFUWFqL1hsSIAyc0dKQVhTbkZWZz09** Meeting ID: 880 6884 3603 Passcode: 011741 Contact tlc.staff@wccnet.edu if you have any issues logging in.
2:00pm-3:00pm **Teaching**	**Ramp Up your Online Student Research Assignments (Meghan Rose, Librarian)** Has the shift to online and virtual instruction left you wondering how to support student success with research assignments? The librarians are online and here to help! Join us for an interactive, quick moving session where you'll learn how to incorporate research-related learning outcomes into your assignments and explore concrete examples of how to partner with the library to improve the quality of student research in your online courses. **https://wccnet-edu.zoom.us/j/89522430626?pwd=eW9oS1NoK3FaS1ZvdWR6a0FwV3dvUT09** Meeting ID: 895 2243 0626 Passcode: 978189 Contact tlc.staff@wccnet.edu if you have any issues logging in.
3:15pm-5:00pm **FT Faculty Required**	**Department Meetings** * Meeting Link will be emailed directly to you.

Save the Date
Thursday, August 27, 2020
Dr. Saundra Y. McGuire

Dr. Saundra Y. McGuire will be our guest speaker on Thursday, August 27, 2020.

About the Book

"Teach Students How to Learn" Strategies You Can Incorporate Into Any Course to Improve Student Metacognition, Study Skills, and Motivation.

Miriam, a freshman Calculus student at Louisiana State University, made 37.5% on her first exam but 83% and 93% on the next two. Matt, a first-year General Chemistry student at the University of Utah, scored 65% and 55% on his first two exams and 95% on his third—These are representative of thousands of students who decisively improved their grades by acting on the advice described in this book.

What is preventing your students from performing according to expectations? Dr. McGuire offers a simple but profound answer: If you teach students how to learn and give them simple, straightforward strategies to use, they can significantly increase their learning and performance.

For over a decade Dr. McGuire has been acclaimed for her presentations and workshops on metacognition and student learning because the tools and strategies she shares have enabled faculty to facilitate dramatic improvements in student learning and success. This book encapsulates the model and ideas she has developed in the past fifteen years, ideas that are being adopted by an increasing number of faculty with considerable effect.

The methods she proposes do not require restructuring courses or an inordinate amount of time to teach. They can often be accomplished in a single session, transforming students from memorizers and regurgitators to students who begin to think critically and take responsibility for their own learning. Dr. McGuire takes the reader sequentially through the ideas and strategies that students need to understand and implement. She pays particular attention to academically unprepared students, noting that the strategies she offers for this particular population are equally beneficial for all students.

About the Author

Dr. Saundra Yancy McGuire has been teaching chemistry and working in the area of learning and teaching support for over forty years. In 2007, she was recognized for excellence in mentoring with a Presidential Award presented in a White House Oval Office Ceremony. She is an elected fellow of the American Association for the Advancement of Science, the American Chemical Society, and the Council of Learning Assistance and Developmental Education Associations. In 2013 she retired as assistant vice chancellor and professor of chemistry at Louisiana State University, and is now Director Emerita of the LSU Center for Academic Success, which was named the National College Learning Center Association outstanding learning center in 2004. Dr. McGuire has presented her widely acclaimed faculty development workshops at over 200 institutions in five countries. She received her B.S. degree, magna cum laude, from Southern University in Baton Rouge, LA, her Master's degree from Cornell University, and her Ph.D. from the University of Tennessee at Knoxville, where she received the Chancellor's Citation for Exceptional Professional Promise.

Fall 2020 In-Service

Thursday, August 27, 2020

TIME	TOPIC / PRESENTER(S)
8:30am-9:30am **FT Faculty Required**	**General Faculty Meeting – Welcome by VPI Kimberly Hurns** **https://wccnet-edu.zoom.us/j/87977624981?pwd=c24xalRITnFDMThlNDlEemlRZ2FzUT09** Meeting ID: 879 7762 4981 Passcode: 447661 Contact tlc.staff@wccnet.edu if you have any issues logging in.
BREAK — 9:30am-10:00am	
10:00am-11:30am **FT Faculty Required** **Teaching**	**Keynote Presentation by Dr. Saundra McGuire: "Teach Students how to Learn: Metacognition is the Key"** 21st Century students come to college with widely varying academic skills, approaches to learning, and motivation levels. Faculty often lament that students are focused on achieving high grades but are not willing to invest much time or effort in learning. This session will focus on the importance of helping students acquire simple, but effective, learning strategies based on cognitive science principles. We will engage in interactive reflection activities that will allow attendees to experience strategies that significantly improve student success by transforming students' attitudes about the meaning of learning. **https://wccnet-edu.zoom.us/j/82289697557** Meeting ID: 822 8969 7557 Contact tlc.staff@wccnet.edu if you have any issues logging in.
BREAK — 11:30am-12:00pm	
12:00pm-12:30pm **Teaching**	**Q & A with Keynote Presenter Dr. Saundra McGuire** Do you have questions from the "Teach Students How to Learn: Metacognition is the Key" session? Join Dr. Saundra Y. McGuire for a quick Q&A session. **https://wccnet-edu.zoom.us/j/84028327520** Meeting ID: 840 2832 7520 Contact tlc.staff@wccnet.edu if you have any issues logging in.
BREAK — 12:30pm-1:00pm	
1:00pm-2:30pm **Teaching**	**Increasing Student Motivation: Strategies that Work with Guest Speaker Dr. Saundra McGuire** Motivating today's students to actively engage in learning activities proves challenging for most faculty. Very often millennial students do not respond as did students in the past to extrinsic motivators such as bonus quizzes and extra credit assignments. However, as James Raffini presents in 150 Ways to Increase Intrinsic Motivation in the Classroom, when the psych academic needs of students are met in creative ways, student motivation soars. This presentation will engage faculty in a discussion of addressing student needs for autonomy, competence, relatedness, self-esteem, and enjoyment in order to significantly increase student motivation. **https://wccnet-edu.zoom.us/j/86010679176** Meeting ID: 860 1067 9176 Contact tlc.staff@wccnet.edu if you have any issues logging in.
BREAK — 2:30pm-3:00pm	

TIME	TOPIC / PRESENTER(S)
3:00pm-4:00pm **Teaching**	**Faculty Reading Community Book Read – Teach Students How to Learn 2.0** **with Guest Speaker Dr. Saundra McGuire** Have you already read about the approaches for teaching students how to learn, and even intended to try them, but haven't done so yet? Or have you tried them and seen results that were less than optimal? This workshop will present the key components of a successful intervention and the "secret ingredients" that will inspire students to put transformative learning strategies into action! **https://wccnet-edu.zoom.us/j/83320295195?pwd=OUIzdWVpd3RQWXJ0YUJPNFByU0QwZz09** Meeting ID: 833 2029 5195 Passcode: 039030 Contact tlc.staff@wccnet.edu if you have any issues logging in.

3:00pm-5:00pm **Meetings**	**Part-Time Faculty Department Meetings** * Meeting Link will be emailed directly to you.

5:30pm	**Part-Time Faculty Orientation – Online Meeting**
	
	VPI will Welcome all PT Faculty to WCC – Introduction
	   • Open Q & A about the Orientation Video **https://youtu.be/LN52RCtU8m8**
	   • Faculty Guide Highlights
	   • Open Q & A about the Faculty Guide
	
	https://wccnet-edu.zoom.us/j/88128260200?pwd=T2xIRThVUHlYdVhadGUvTnA1RmJqQT09
	Meeting ID: 881 2826 0200
	Passcode: 274899
	
	6:30pm Zoom Meeting times to for "Meet the Dean"
	   • Advanced Technology & Public Service (Dean Baber)
	     https://us02web.zoom.us/j/88676529416?pwd=bHRtL3BRaHBZNFc0SXRPemNMdGMyQT09
	     Meeting ID: 886 7652 9416
	     Passcode: 005786
	
	   • Arts & Humanities (Dean Britten)
	     https://www.gotomeet.me/ScottBritten
	     Access Code: 705-773-061
	
	   • Business & Computer Technologies (Dean Samulski)
	     https://wccnet-edu.zoom.us/j/83001203316?pwd=SGJoUWtYZ2UreGZZUnRlM0Q1RDIzZz09
	     Meeting ID: 830 0120 3316
	     Passcode: 602878
	
	   • Health & Applied Technologies (Dean Greaves)
	     https://global.gotomeeting.com/join/906273365
	     Access Code: 906-273-365
	
	   • Math & Sciences (Dean Vega)
	     https://wccnet-edu.zoom.us/j/82518061600
	     Meeting ID: 825 1806 1600

Fall 2020 In-Service

Friday, August 28, 2020

TIME	TOPIC / PRESENTER(S)
9:00am-10:00am **Teaching**	**From Course Assessment to General Education Assessment (Larry David, Faculty)** How to leverage data from a course or program assessment for Gen Ed Assessment. **https://wccnet-edu.zoom.us/j/83992359826?pwd=bEoxMkpFcm55VWoxV0hZWFhKYjl3QT09** Meeting ID: 839 9235 9826 Passcode: 734933 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am **Teaching**	**Journaling for Teachers (Maryam Barrie, Faculty)** An opportunity to write reflectively on the challenges and satisfactions of your teaching practice. **https://wccnet-edu.zoom.us/j/88489542947?pwd=T2FEb0lYRFpYb1k1ejd0eVJTb3M2UT09** Meeting ID: 884 8954 2947 Passcode: 050874 Contact tlc.staff@wccnet.edu if you have any issues logging in.
9:00am-10:00am **Teaching**	**Our Collegiate Recovery Program: How to Connect Students? (Teresa Herzog, PT Collegiate Rcvry Prog Coord)** WCC has a thriving Collegiate Recovery Program (CRP). Peer-to-peer recovery support is effective. This session will share the practical strategies that faculty and staff can employ to support our students in addiction recovery. Participants will learn positive ways to communicate without reinforcing stigma, how refer to students to the CRP and how to become an ally of those in recovery. **https://global.gotomeeting.com/join/199939165** Access Code: 199-939-165 Contact tlc.staff@wccnet.edu if you have any issues logging in.
BREAK — 10:00am-10:30am	
10:30am-11:30am **Teaching**	**Teaching Lightning Talks: "What Helps" (Mary Mullalond, Faculty)** How have faculty been collaborating with our community to help during this pandemic? Come hear short lightning talks from faculty across campus, as they share moments when they saw a community problem and answered the question, "What could be helpful here?" **https://wccnet-edu.zoom.us/j/81244624658?pwd=Rk5wWWJndEkxWENGRVgwMkZEMTRiQT09** Meeting ID: 812 4462 4658 Passcode: 329771 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am-11:30am **Teaching**	**Apple Orchard Project (Emily Thompson, Faculty)** This is a relaxing and informative workshop to facilitate the "greening" of the WCC curriculum. You'll hear about sustainability instruction from several colleagues across the curriculum. Then you'll brainstorm ways to get sustainability into your classes while getting inspiration from a beautiful place that you wish to sustain. **https://us02web.zoom.us/j/89517579820?pwd=UDc4YlA2WU1vc05QN3hiQ0Z0eC9zQT09** Meeting ID: 895 1757 9820 Passcode: 931293 Contact tlc.staff@wccnet.edu if you have any issues logging in.

Friday, August 28, 2020

TIME	TOPIC / PRESENTER(S)
10:30am-11:30am **Teaching**	**Engaging with CircleIn StudyApp (Alfredo Cifuentes, CircleIn)** Learn about the CircleIn Study App, review the student interface as well as the faculty and tutor dashboards. Students can collaborate and support each other, and faculty can learn about class pain points and learning opportunities. The study app is student-led and does not require faculty monitoring or management, but the faculty view can benefit teaching and student studying support. https://wccnet-edu.zoom.us/j/88399918314?pwd=ajdRUzZQQkUyNkFBb1R5QzJGcGRadz09 Meeting ID: 883 9991 8314 Passcode: 481831 Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:30am-12:00pm **Teaching**	**Curriculum & Assessment Drop-In Work Session (Assessment Committee)** **https://wccnet-edu.zoom.us/j/87232346719?pwd=MXB0dU9TTmk0ZXZXajd1UDNpVkF6Zz09** Meeting ID: 872 3234 6719 Passcode: 111901 Contact tlc.staff@wccnet.edu if you have any issues logging in.

BREAK — 11:30am-12:00pm

TIME	TOPIC / PRESENTER(S)
12:00pm-1:00pm **Meeting**	**WCCEA Meeting** **https://global.gotomeeting.com/join/427928629**
12:00pm-3:00pm **Leadership**	**STEM Mentors (Susan Dentel, Faculty)** This is a 3-hour training session for staff/faculty who will be mentors for STEM Scholar students. This session is by invitation only. * Meeting Link will be emailed directly to you.
1:00pm-2:30pm **Teaching**	**Part-Time Faculty Institute Fall Kick-Off (FPD)** All part-time and adjunct faculty are invited to this year's Virtual Part-Time Faculty Institute Kick-Off! You'll need to provide your own food, but we'll provide you with lots of resources about teaching your virtual semester, and opportunities to discuss and learn from your colleagues about building your virtual class community, the best tools to use to engage with your students, and strategies for online grading. **https://wccnet-edu.zoom.us/j/86498676854?pwd=dnB1NE84Ty9HTEIMRjQ2K0xHV3dsZz09** Meeting ID: 864 9867 6854 Passcode: 297852 Contact tlc.staff@wccnet.edu if you have any issues logging in.
1:00pm-3:00pm **Meeting**	**Curriculum & Assessment Meeting (Assessment Committee)** **https://wccnet-edu.zoom.us/j/83699720809?pwd=amgyVVE3b0YrQk04aVIaS2gzVCtVZz09** Meeting ID: 836 9972 0809 Passcode: 359854

FACULTY HELP DESK

Monday - Thursday: 9AM - 8PM
Friday: 9AM - 5PM
Saturday/Sunday: 12PM - 6PM

734.477.8713
faculty.help@wccnet.edu

Blackboard

FACULTY.HELP@WCCNET.EDU

NEW! BY APPOINTMENT
Individual Training

Individual 1 hour sessions are available
for **KALPA credit** to help you set up and
manage your Blackboard course site.

Set up your
session online

WORKSHOPS@WCC

Webinars: Look for these upcoming sessions

CITL • Blackboard Open Office Hours
Getting the Main Things Ready for Fall Semester
Online Test Integrity: Blackboard Settings and Options
Content Between Blackboard Course Sites
Overview & Organization in Your Blackboard Course Site
Interaction and Assignments in Blackboard
Setting Up and Managing the Blackboard Grade Center
and more...

WORKSHOPS
Sponsored by: TLC
Teaching and Learning Center

SELF SERVICE@WCC

Self-Serve Tutorials
**Faculty Resources Tab in Blackboard
Help & How To Subtab**

Faculty Resources

Help & How To

TeleMental Health Services:
NOW AVAILABLE TO WCC STUDENTS

TeleMental Heath, also known as online therapy, is simply receiving therapy through electronic means whereby the client and personal counselor are in two different locations.

What does this mean for WCC students?
- WCC's Licensed Professional Counselors (LPC's) have received TeleMental Health Training Certifications (THTC) to better serve students virtually
- TeleMental Health services are beginning Fall 2020
- TeleMental Health services are available to currently enrolled students
- TeleMental Health services are replacing WCC's in-person personal counseling services during the COVID-19 pandemic
- TeleMental Health services will begin with an intake assessment, in which the personal counselor will make recommendations for the student based upon the student's needs and WCC's Scope of Practice

Students can make an appointment by calling the Counseling & Career Planning Department at 734-677-5102

Students may continue to receive support via WCC's Campus Assistance Program (CAP):

The Campus Assistance Program offers additional mental health services that compliment WCC's TeleMental Health services. CAP is a clinical service available 24/7, 365 days a year which includes a diagnostic assessment, plus up to three telephonic short-term problem resolution sessions. Any currently enrolled WCC student can use this service by calling **1-866-227-3834.**
For instructions on accessing CAP, please visit:
https://www.wccnet.edu/succeed/personal/counseling/

If you have concerns about a student's mental health, please contact the CARE team at: https://www.wccnet.edu/succeed/wcc-care-team/

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Washtenaw Community College's Collegiate Recovery Program

Providing Support and Community for Students in Addiction Recovery

To learn more about CRP:
- Join us Wednesdays, online at noon for student-led recovery meetings.
- Peer-to-peer recovery support works!
- Find stability and connection while giving back.

What Students are Saying about CRP

"CRP has been an integral part of my life. It provides me with a safe, supportive space in which to nourish my recovery in an academic setting. The world can be chaotic, and relying on the support of the CRP community has helped me stay grounded and connected in these challenging times." **Alex Stubbs, Fall 2020 CRP Co-President, 2020-Current**

"The stability and recovery support that CRP has provided, especially during our campus closure, has been very helpful to me." **CRP Student, 2019-Current**

Contact Teresa Herzog at **734-318-0785** or email **therzog@wccnet.edu** for the link and information about CDP resources.

Visit us on the web:
https://www.wccnet.edu/succeed/personal/recovery-program.php

DIG IN!

Dig In!, presented by Bailey Library and Learning Commons, is a series of events, discussions, and experiences aimed at inviting our community to uncover the layers of connection between various topics. Each month we will be taking a deep dive into a new theme. Let's move beyond the surface and discover something new!

SEPTEMBER
Your Future

OCTOBER
The Unkown

NOVEMBER
Culture

DECEMBER
Dig Out

JANUARY
Mind-Body Connection

FEBRUARY
The Past

MARCH
Beyond Stereotypes

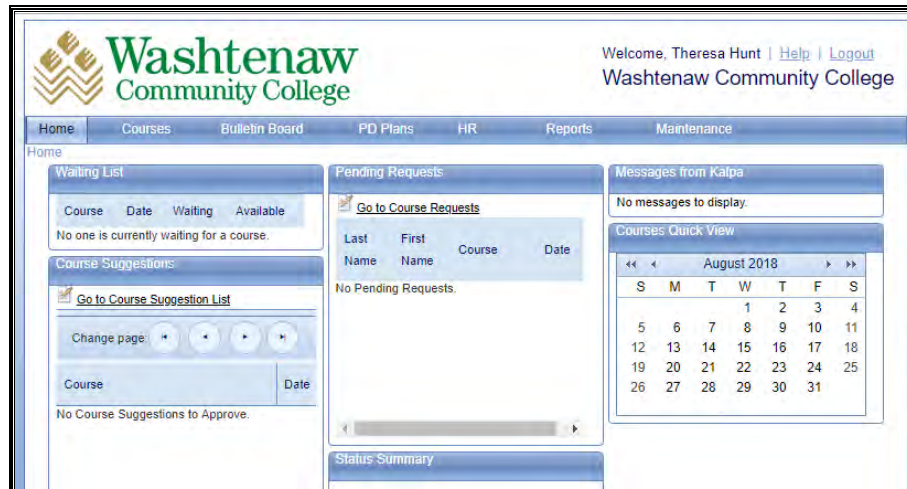**APRIL**
Service

Connect and engage at

libguides.wccnet.edu/digin

Washtenaw Community College

RICHARD W. BAILEY LIBRARY & LEARNING COMMONS

KALPA

Professional Development Management Tracking System

You will need three pieces of information to login:

- **Website: https://www.kalpapdms.com/wcc-login**
- **Login Name:** WCC NetID
- **Password:** WCC Password

With the WCC TLC KALPA software you can:

- **View the In-Service schedule**
- **Register for In-Service sessions**
- **View current and upcoming TLC Offerings**
- **Register in advance for Professional Development sessions**
- **Build your own Professional Development (PD) plan with reminders**
- **Complete the post-workshop survey**
- **View your Professional Development progress**

If any assistance is needed with the login process please reach out to thunt2@wccnet.edu

L E A R N I N G
Linked in

Start Building Your Professional Skills Today!

LinkedIn Learning, you get:
- Access to more than 16,000+ expert-led courses
- Receive course recommendations tailored to you
- Earn a certificate when you complete a course
- Use quizzes and project files to practice while you learn
- Convenient learning – access courses 24/7, from your computer or mobile device

To Access LinkedIn Learning:

1. Log into WCC's Blackboard
2. On the Student Resources page, under "My Courses" click on the "TLC: Teaching & Learning Center (LinkedIn Learning)" course
3. Under Course Materials, click on the link for your group (Faculty, OPT, Staff).
   - **For Faculty,** your Collection has been divided by requirement (Leadership, Teaching, Workplace Effectiveness). Click on one of these requirements to select your video.
4. Click on any of the LinkedIn Learning videos to start learning

* In order for LinkedIn Learning content to count towards PD hours, courses must be listed in the Collection for your group (Faculty or OPT). If you would like to recommend that a session be added to a Collection, please contact FPD@wccnet.edu / tlc.staff@wccnet.edu / tlc@wccnet.edu.

Benefits of LinkedIn Learning:
- For Faculty*: Supplement curricula, support the flipped classroom, and use expert content instead of requirement textbooks. For more information on using LinkedIn Learning in your course contact the CiTL at citl@wccnet.edu / facultyhelpdesk@wccnet.edu or call 734-477-8713.
- For Staff*: Serves as a virtual helpdesk for quick answers, explore the most in-demand skills and learn from industry leaders.

Full-Time Faculty
Professional Development Requirements

Full-time faculty must complete 16 hours of professional development through the Teaching and Learning Center (TLC). For the 2020-2021 academic year, faculty may begin earning credit starting July 1st (if they've already met their 2019-2020 requirement).

What Counts

- Any TLC session listed in KALPA with any of the following tags:
  - Teaching
  - Workplace Effectiveness
  - Leadership
- Any offering in the **LinkedIn Learning Faculty Collection** (found in the TLC Blackboard site) or **Faculty Professional Development** recorded webinars (find & register on Kalpa for credit).
- Any TLC session/course you lead – leading a 1 hour session = 1 hour PD credit
  - Submit your session ideas & the TLC will coordinate the rest: https://wccpriorityone.wufoo.com/forms/tlc-event-form/
- PD credit will be calculated by scheduled hours per session:
  - 1 hour scheduled session = 1 hour of PD credit

What Doesn't Count

- HR Essential Training (*completed on Blackboard each year; 100% completion of this course required of all WCC Employees*)
- Off-campus professional development (conferences, speakers, etc.)
- Department, Division, Faculty, or other meetings that are already part of your professional responsibility as a faculty member

How it Works

- Register anytime for sessions or courses listed on KALPA!
- Attend a session. Your attendance will be verified, and your completed PD hours will be updated in KALPA, so you always know how many hours you've completed and how many hours you have left to complete.
- Currently there are over 100 hours of courses available for you to take to earn your 16 hours, and sessions will be continually being added throughout the school year.
- **Tell TLC and FPD what sessions or courses you'd like to see added and they'll gladly help you add meaningful sessions**

Please send feedback & questions to fpd@wccnet.edu.

Part-Time and Adjunct Faculty
Professional Development Opportunities

Part-Time and Adjunct Faculty are eligible to receive$25 stipends for attending professional development sessions offered by the Teaching and Learning Center listed on KALPA.

What Counts
- Any TLC session listed in KALPA with any of the following tags:
  - Teaching
  - Workplace Effectiveness
  - Leadership
- Any offering in the **LinkedIn Learning Faculty Collection** (found in the TLC Blackboard site) or **Faculty Professional Development** recorded webinars.

What Doesn't Count
- HR Essential Training (*completed on Blackboard each year; 100% completion of this course required of all WCC Employees*)

Guidelines for Stipends
- Faculty are required to registered in advance for the session
- Faculty must attend the FULL session
- Faculty must be actively teaching to earn stipends
- Stipend payment will be limited to 4 sessions per month
- Stipend payment will be paid monthly

Disclaimers
- Stipend payments will not be issued to those that have a full-time position at WCC.

How it Works
- Register anytime for sessions or courses listed on KALPA!
- Attend a session. Your attendance will be verified, and your completed PD hours will be updated in KALPA, so you always know how many hours you've completed and how many hours you have left to complete.
- Currently there are over 100 hours of courses available for you to take, and sessions will be continually being added throughout the school year.

Part-Time & Adjunct Faculty Institute

The Faculty Professional Development Committee offers special sessions just for part-time and adjunct faculty, under the Part-Time & Adjunct Faculty Institute. Register for these sessions in KALPA to receive stipends. Look for Fall and Winter semester Kick-Off sessions before each semester begins and for monthly lunch and learns. The goal of the institute is to foster engagement and community around professional development at WCC.

For more information visit fpd.wccnet.edu or find us on Facebook at FPDatWCC.

Everyone's reason for coming to WCC is different. And yet, the results are so similar. The reason may be to start a new career path, or strengthen an existing one. To establish a foundation for further academic study at a four-year college. To fulfill a dream, or follow a passion to a very rewarding outcome. Whatever the reason, the result is always a new and interesting chapter in a life story. We all have our something "next," and WCC is a means to achieve it. We teach, we encourage, we guide, we support, we inspire. Life has many chapters. We're here to help you start your next one.

Washtenaw
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