

**Washtenaw Community College  
HEALTH AND SAFETY COMMITTEE**

Minutes

Regular Meeting

Thursday, December 13, 2012 — 9 a.m.

**Members:** Todd Bishop, Beau Burgen, Steve Burgess, Debra Eastman\*, Holly Herman\*, Melanie Jorgensen\*, Barb LaFleur\*, Cheryl LaPointe\*, Todd Robinson, Martin Thomas, Rick Westcott, and Barry Wilkins

**DISCUSSION:**

**1.) REVIEW INJURIES FOR PREVENTION PURPOSES – Cheryl LaPointe**

- Total new Injury/Incident Reports since 11/8/2012 equals four (4).

**Type:**

- sprain = 1 (recordable)
- smashed body part = 1 (recordable)
- laceration = 2 (1 recordable)

**Total OSHA Detail, YTD:**

Total cases =	10
Days Lost =	129 (includes Saturday & Sunday)
Days Restricted =	27 (includes Saturday & Sunday)

**2.) GENERAL CONCERNS –**

- Nothing new to report

**3.) NEW BUSINESS –**

- The annual fire inspection will be taking place the week of December 17 – 21, 2012. They will be testing the fire extinguishers, strobes, and alarms. Announcements will be made before ALL testing and they are expected to do it in the early morning hours, when possible. If you have any questions, please contact Melanie Jorgensen in Security at extension 5434. Thank you.

- The Grounds department is in the process of looking into some type of reflective clothing to be worn by employees in the early morning hours while they are out and about shoveling/plowing snow, etc.

**NEXT MEETING:**

**Thursday, January 10, 2013 at 9:00 AM in SC 330**

Respectfully Submitted by Barbara La Fleur

\* Members present