

Washtenaw Community College Comprehensive Report

HSW 229 Human Services Success Skills

Effective Term: Winter 2017

Course Cover

Division: Humanities, Social and Behavioral Sciences

Department: Behavioral Sciences

Discipline: Human Services Worker

Course Number: 229

Org Number: 11200

Full Course Title: Human Services Success Skills

Transcript Title: Human Services Success Skills

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog , Time Schedule , Web Page

Reason for Submission: New Course

Change Information:

Rationale: This course is proposed as a transition course from the HSW classroom work to the HSW internship. The course is also one that professionals in the field could take to brush up on skills or a potential skills course.

Proposed Start Semester: Winter 2017

Course Description: In this course, students review and evaluate necessary skills that will be utilized in human services employment settings. Topics covered will include ethics, data collection, professional behavior, documentation, employment opportunities and several other areas of professional concern.

Course Credit Hours

Variable hours: No

Credits: 1

Lecture Hours: Instructor: 15 **Student:** 15

Lab: Instructor: 0 **Student:** 0

Clinical: Instructor: 0 **Student:** 0

Total Contact Hours: Instructor: 15 **Student:** 15

Repeatable for Credit: NO

Grading Methods: Letter Grades

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

No Level Required

Requisites

Prerequisite

HSW 100 minimum grade "C"

and

Prerequisite

HSW 200 minimum grade "C"; may enroll concurrently and

Prerequisite

SOC 220 minimum grade "C"; may enroll concurrently or

Prerequisite

HSW 220 minimum grade "C"; may enroll concurrently

General Education**Request Course Transfer**

Proposed For:

Student Learning Outcomes

1. Identify and describe educational options and employment opportunities in the Human Services field.

Assessment 1

Assessment Tool: Writing assignment

Assessment Date: Fall 2019

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Rubric

Standard of success to be used for this assessment: 80% of students must score 90% or higher on the assessment.

Who will score and analyze the data: Departmental faculty

2. Apply knowledge of laws and ethics of Social Work and related fields to real life scenarios.

Assessment 1

Assessment Tool: Vignettes

Assessment Date: Fall 2019

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 80% of students must score 90% or better.

Who will score and analyze the data: Departmental faculty will analyze the data.

3. Describe and demonstrate professional behaviors and expectations, including awareness of diversity, work ethics and professional decorum.

Assessment 1

Assessment Tool: Mock job interview

Assessment Date: Fall 2019

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Departmentally-developed rubric.

Standard of success to be used for this assessment: 80% of students must score 90% or better.

Who will score and analyze the data: Mock Interviewer will rate students on a rubric. Departmental faculty will analyze the data.

4. Describe the use of data collection and its practical applications.

Assessment 1

Assessment Tool: Writing assignment

Assessment Date: Fall 2019

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Rubric

Standard of success to be used for this assessment: 80% of students must score 90% or better.

Who will score and analyze the data: Department faculty

Course Objectives

1. Apply ethical standards to real world scenarios.
2. Apply mental health laws to real world scenarios.
3. Demonstrate appropriate behaviors for interacting with coworkers and employers.
4. Present a completed resume.
5. Identify steps for completing the next phase of education and/or career.
6. Identify and describe different career options in the various helping fields.
7. Demonstrate awareness of cultural differences in work, school, and community.
8. Describe the process of data collection and its real world implications.
9. Demonstrate the ability to document.

New Resources for Course

Course Textbooks/Resources

Textbooks

Manuals

Periodicals

Software

Equipment/Facilities

Level III classroom

Reviewer

Action

Date

Faculty Preparer:

Kristy Norris

Faculty Preparer

Mar 21, 2016

Department Chair/Area Director:

Starr Burke

Recommend Approval

Apr 14, 2016

Dean:

Kristin Good

Recommend Approval

Apr 19, 2016

Curriculum Committee Chair:

David Wooten

Recommend Approval

Sep 06, 2016

Assessment Committee Chair:

Michelle Garey

Recommend Approval

Oct 04, 2016

Vice President for Instruction:

Bill Abernethy

Approve

Oct 13, 2016