

MASTER SYLLABUS

Course Discipline Code & No: ARB 111 Title: First Year Arabic I Effective Term F08
 Division Code: HSS Department Code: FLG Org #: 11400
 Don't publish: College Catalog Time Schedule Web Page

Reason for Submission. Check all that apply.
 New course approval Reactivation of inactive course
 Three-year syllabus review/Assessment report Inactivation (Submit this page only.)
 Course change

Change information: Note all changes that are being made. Form applies only to changes noted.

Consultation with all departments affected by this course is required. Total Contact Hours (total contact hours were: _____)
 Course discipline code & number (was _____)* Distribution of contact hours (contact hours were:
 *Must submit inactivation form for previous course. lecture: _____ lab _____ clinical _____ other _____)
 Course title (was _____) Pre-requisite, co-requisite, or enrollment restrictions
 Course description Change in Grading Method
 Course objectives (minor changes) Outcomes/Assessment
 Credit hours (credits were: _____) Objectives/Evaluation
 Other _____

Rationale for course or course change. Attach course assessment report for existing courses that are being changed.

Approvals Department and divisional signatures indicate that all departments affected by the course have been consulted.

Department Review by Chairperson New resources needed All relevant departments consulted

Print: Sawsan Awad Faculty/Preparer Signature: [Signature] Date: 02/05/08
 Print: Juan Carlos Redondo Department Chair Signature: [Signature] Date: 2/5/2008

Division Review by Dean
 Request for conditional approval
 Recommendation Yes No [Signature] Date: 02/05/08
 Dean's/Administrator's Signature

Curriculum Committee Review
 Recommendation Tabled Yes No [Signature] Date: 3/6/08
 Curriculum Committee Chair's Signature

Vice President for Instruction Approval
[Signature] Date: 3/11/08
 Vice President's Signature

Approval Yes No Conditional

Do not write in shaded area.
 Log File 2/1/08 Ecopy Banner 3/19 C&A Database 3/19 C&A Log File 3/19 Basic skills Contact fee
 Please return completed form to the Office of Curriculum & Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

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<p>Course ARB 111</p>	<p>Course title First Year Arabic I</p>	
<p>Course description State the purpose and content of the course. Please limit to 500 characters.</p>	<p>This course is an introduction to Modern Standard Arabic in which students develop skills in listening, speaking, reading, and writing. Students explore the language through multimedia (CD and DVD), dictation, instructor-prepared materials, and small group participation. Cultural aspects of the Arabic-speaking world are also discussed. Arabic and English will be the medium of instruction during the first six weeks of the course, after which the teacher and students communicate primarily in Arabic.</p>	
<p>Course outcomes List skills and knowledge students will have after taking the course.</p> <p>Assessment method Indicate how student achievement in each outcome will be assessed to determine student achievement for purposes of course improvement.</p>	<p>Outcomes (applicable in all sections)</p> <p>At the end of this course, students will be able to:</p> <ol style="list-style-type: none"> 1. Comprehend and communicate in Arabic at the elementary level. 2. Express information (both spoken and written) using a variety of verb forms, vocabulary, and grammatical structures. 3. Identify aspects of Arab culture. 	<p>Assessment Methods for determining course effectiveness</p> <p>Departmentally developed exam.</p> <p>Departmentally developed exam.</p> <p>Departmentally developed exam.</p>
<p>Course Objectives Indicate the objectives that support the course outcomes given above.</p> <p>Course Evaluations Indicate how instructors will determine the degree to which each objective is met for each student.</p>	<p>Objectives (applicable in all sections)</p> <p>Listening and Speaking</p> <ul style="list-style-type: none"> • Recognize and produce sounds accurately. • Comprehend and respond appropriately to recorded listening exercises and drills • Comprehend basic conversations by native speakers in which greetings, common phrases, and basic vocabulary are used. • Respond to simple instructions. • Talk about simple daily life situations using basic vocabulary and appropriate grammatical structures. (Students will be able to introduce and describe themselves and others, talk about their families, order food and drinks, and talk about the weather.) • Comprehend and use basic vocabulary related to academic life. 	<p>Evaluation Methods for determining level of student performance of objectives</p> <p>Objectives will be evaluated using:</p> <ul style="list-style-type: none"> • Class participation, including group work question/ answer drills and dialogue. • Quizzes and exams, including items to evaluate grammar, reading, writing, and listening, such as (multiple choice, T/F, fill in the blank, and others). • Homework assignments that reinforce material covered, including drills from the textbooks and handouts designed by the instructor.

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	<p>Reading and Writing</p> <ul style="list-style-type: none"> • Read simple passages that are introduced in the assigned text and prepared by the instructor. • Guess the meaning of new words from context. • Write basic sentences using a variety of grammatical structures. • Write short notes and memos and fill out application forms (arrival and departure form at airports, job and university applications, and so on). • Write short paragraphs on simple topics (e.g. themselves and families, their jobs, their academic studies, etc). <p>Cultural Awareness</p> <ul style="list-style-type: none"> • Identify countries where Arabic is the predominant language. • Recognize the different roles of men/women in traditional Arab cultures. • Identify aspects of the Muslim religion. 	
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List all new resources needed for course, including library materials. None

Student Materials:

List examples of types		Estimated costs
Texts	1- Alif Baa with DVDs, Introduction to Arabic letters and Sounds, by Kristen Brustad, Mahmoud Al-Batal, Abbas Al-Tonsi, second edition.	\$ 39.95
Supplemental reading	2- Al-Kitaab fii Ta alum al-Arabiyya with DVDs, a Textbook for Beginning Arabic, by Kristen Brustad, Mahmoud Al-Batal, Abbas Al-Tonsi, part one, second edition.	\$ 54.95
Supplies	3- Paper work, listening and reading materials provided by the instructor.	
Uniforms		
Equipment		
Tools		
Software		

Equipment/Facilities: Check all that apply. (All classrooms have overhead projectors and permanent screens.)

Check level only if the specified equipment is needed for all sections of a course.

<input type="checkbox"/> Level I classroom Permanent screen & overhead projector	<input type="checkbox"/> Off-Campus Sites <input type="checkbox"/> Testing Center <input type="checkbox"/> Computer workstations/lab <input type="checkbox"/> ITV <input type="checkbox"/> TV/VCR <input type="checkbox"/> Data projector/computer <input type="checkbox"/> Other _____
<input type="checkbox"/> Level II classroom Level I equipment plus TV/VCR	
<input checked="" type="checkbox"/> Level III classroom Level II equipment plus data projector, computer, faculty workstation	

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Assessment plan:

Learning outcomes to be assessed (list from Page 3)	Assessment tool	When assessment will take place (semester & year)	Course section(s)/other population	Number students to be assessed
1. Comprehend and communicate in Arabic at the elementary level.	Departmentally Developed Exam	Fall 2011 and every three years thereafter	All students enrolled	Approximately 30
2. Express information (both spoken and written) using a variety of verb forms, vocabulary, and grammatical structures.	Departmentally Developed Exam	Fall 2011 and every three years thereafter	All students enrolled	Approximately 30
3. Identify aspects of Arab culture.	Departmentally Developed Exam	Fall 2011 and every three years thereafter	All students enrolled	Approximately 30

Scoring and analysis of assessment:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Attach the rubric/scoring guide.

Departmentally developed scoring guide (see sample exam questions and answers).

2. Indicate the standard of success to be used for this assessment.

Seventy percent of students assessed earn a score of 70% or higher on the exam.

3. Indicate who will score and analyze the data (data must be blind-scored).

The course instructor will score the exam; full-time instructors will analyze the data and prepare the assessment report.

4. Explain the process for using assessment data to improve the course.

After verifying the efficacy of the assessment instrument and rubric, we would use the results to focus on weak areas in the curriculum and reevaluate the presentation of course material and/or modify assignments and activities to better help students achieve the course outcomes.