PROGRAM ASSESSMENT PLANNING FORM

Program to be assessed:

Title: Collision Repair and Refinish Technician
Division: ATP   Department: ABDD   Program Code: (tbd) CVCRR

Type of Award: ☐ A.A.   ☐ A.S   ☐ A.A.S.
                 ☐ Cert.   ☒ Adv. Cert.   ☐ Post-Assoc. Cert.   ☐ Cert. of Completion

Assessment plan:

Learning outcomes to be assessed	Assessment tool	When assessment will take place	Describe population to be assessed	Number of students to be assessed
1. Analyze, straighten and align mashed, sagged, twisted, side sway and diamonded frame.	Student achievement record and final exam	Spring/Summer 2015 & every 3 years	All sections	All students in all sections
2. Remove and replace damaged structural components.	Student achievement record and final exam	Spring/Summer 2015 & every 3 years	All sections	All students in all sections
3. Apply top coats or other refinishing materials to industry standards.	Student achievement record and final exam	Spring/Summer 2015 & every 3 years	All sections	All students in all sections
4 .Prepare refinished vehicle for final delivery.	Student achievement record and final exam	Spring/Summer 2015 & every 3 years	All sections	All students in all sections

Scoring and analysis of assessment:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Attach the rubric/scoring guide.

   The final exam will be scored against the answer sheet. Points will be assigned to each question with the results compared to the scoring guide. Practical application of the task will be evaluated using the Student Achievement Record. Each task is worth 5 points and will be evaluated by the instructor based on the rubric below:

   5 points = Excellent work done with no flaws and without help from the instructor. Follows all safety requirements
   4 points = Above average work done with few to no flaws with some help from instructor. Follows safety requirements
   3 points = Average work done with few flaws and some help from instructor. Follows most safety requirements
   2 points = Either below average work or average work done with substantial help from instructor. Meets minimal safety requirements
   1 point= Failed to complete the task or finish product not to code or student doesn't follow safety requirements

2. Indicate the standard of success to be used for this assessment.

   The standard of success of student performance and retention will be: 80% of the students will score 80% or higher on the final exam and student achievement record. (Final+ Achievement Record)/2=80% or higher)

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3. Indicate who will score and analyze the data (data must be blind-scored).

   Department chair and instructors will blind-score the data. We will review to identify if there are areas of weakness or needed change.

4. Explain the process for using assessment data to improve the program.

   Assessment and update of course content. Analysis will also be done to evaluate the type of instruction used and if we identify areas of consistent weakness.

Submitted by:

Name: _Scott Malnar / Austo Malnar_ Date: _9-9-13_
   Print/Signature

Dept. Chair: _Scott Malnar / Jessa Neel_ Date: _9-9-13_
   Print/Signature

Dean: _Marily Donh_ Date: _9-24-13_
   Print/Signature

Please return completed form to the Office of Curriculum & Assessment, SC 257.