

Course/program- to be assessed:

Title: **Child Care Professional – AAS degree**

Award type: certificate

Division: MNBS

Code: APCCP

Department: BEH

Assessment plan:

Learning outcomes to be assessed	Assessment tool	When assessment will take place	Course section(s)/other population	Number of students to be assessed
1. After completing the program students will be employed in a child care or early childhood education settings and/or pursuing further education	Graduate survey Employer Survey	Every fall semester following graduation of a cohort. Reports will be submitted every three years beginning fall 2009.	All students who complete CCP 218/219	All students who complete CCP 218/219
2. After completing the program students will be prepared for an entry-level position in the childcare field.	External 3 rd party assessment (test)	Every fall semester following graduation of a cohort. Reports will be submitted every three years beginning fall 2012	All students who complete CCP 218/219	All students who complete CCP 218/219
3. After completing the program students will participate in Continuing professional development	Graduate survey	Every fall semester following graduation of a cohort. Reports will be submitted every three years beginning fall 2009	All students who complete CCP 218/219	All students who complete CCP 218/219
4. After completing the program students who are employed will demonstrate the ability to meet job responsibilities	Employer survey	Every winter semester following a graduating cohort. Reports will be submitted every three years beginning fall 2009	All students who complete CCP 218/219 (program capstone course)	All CCP 218/219 students

Scoring and analysis plan:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Describe the scoring range to be used, or include a copy of the rubric.

Institutional Research and/or Departmental Faculty will tally graduate and Employer survey data. The external 3rd party test will be scored electronically by the testing organization.

2. Indicate the standard of success to be used for this assessment (e.g., 75% of students must meet all learning outcomes).
 - 1 80% will indicate employment in the field or advancement
 - 2 80% will score 75% or better on an external test (yet to be determined)
 - 3 80% will indicate participation in continuing professional development (transfer to a four year university, additional courses at WCC or other trainings for CEU's or documented hours of in-service education)
 - 4 80% of employers will express satisfaction with the graduate's preparation.
3. Indicate who will score and analyze the data.
Data will be collected and tallied by the CCP Program Assistant and analyzed by members of the CCP Advisory Committee.
4. Explain how and when the assessment results will be shared with the department and other involved faculty.

The data will be used to determine the success of the program in preparing students for continued successful employment in the field (employment status, advancement, wage increases, professional development).

ASSESSMENT PLANNING FORM

5. Describe any additional assistance the department will require to complete this assessment.

Periodic data from WCC's IR culled from Graduate Surveys.
Continued assistance of the CCP Program Assistant.

Submitted by:

Name: Sally Adler Date: 8-13-08
SaraJane (Sally) Adler, Instructor, Child Care Professional Programs

Department Chair: Starr Burke Date: 8-13-08
Starr Burke, Chair of Department of Behavioral Sciences

Dean: Martha Showalter Date: 8-19-08
Martha Showalter, Dean of Division of Math, Natural and Behavioral Sciences

Please return completed form to the Office of Curriculum & Assessment, SC 247.

Assistance provided by:

- Cheryl Chaves, former CCP part time instructor
- Doreen Thompson, Instructor, Behavioral Science
- Maria Ortega, Instructor, Behavioral Science
- Martha Baiyee, Assistant Professor, EMU