

WCC General Education Requirements

Effective Fall 2018

Associate degree programs were updated to meet the revised WCC general education requirements below.

Course Distribution Requirements

Associate degree students must complete courses from each of six General Education content areas. The requirements vary, depending on which degree is being earned. The number of general education credit hours required for each degree is as follows.

	AA	AS	AAS
Writing/Composition	3-4 credits	3-4 credits	3-4 credits
2nd Writing/Composition or Communication	3-4 credits	3 credits	3 credits
Mathematics	3-4 credits	3-4 credits	3-4 credits
Natural Sciences ¹	7-8 credits	7-8 credits	3-4 credits
Social & Behavioral Science ²	6 credits	6 credits	3 credits
Arts and Humanities ³	6 credits	6 credits	3 credits
General Education Electives to reach 30 credits	0-2 credits	0-2 credits	N/A
Minimum	30 credits	30 credits	18 credits

¹ Two courses in Natural Science including one with laboratory experience (from two disciplines)

² From two disciplines

³ From two disciplines

Program Information Report

Accounting (APACCT)

Associate in Applied Science Degree

Program Effective Term: Fall 2018

High Demand Occupation High Skill Occupation

Program is also available online

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:

- Cleary University, BBA or BS degree;
- Davenport University, BBA degree;
- Eastern Michigan University, BBA or BS degree;
- Kaplan University, BS degree;
- Walsh College, BBA or BS degree
- Wayne State University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site: <http://www.wccnet.edu/curriculum/articulation/levelone/colleges/>.

Program Admission Requirements:

Students must have:

- Academic Math Level of 3 to enroll in MTH 125 and MTH 160
- Academic Math Level of 4 to enroll in MTH 176 or MTH 181

First Semester		(16 credits)
ACC 111	Principles of Accounting I	3
BMG 140	Introduction to Business	3
BOS 184	Spreadsheet Software Applications I	3
CIS 110	Introduction to Computer Information Systems	3
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4
Second Semester		(17 credits)
ACC 110	Payroll Accounting	2
ACC 122	Principles of Accounting II	3
ACC 131	QuickBooks Software	3
BMG 111	Business Law I	3
COM 101	Fundamentals of Speaking	3
TAX 101	Income Taxes for Individuals	3
Third Semester		(15 credits)
ACC 213	Intermediate Accounting I	3
BMG 265	Business Statistics	3
ECO 211	Principles of Economics I	3
	Arts/Human. Elective(s)*	3
	Nat. Sci. Elective(s)	3
Fourth Semester		(16 credits)
ACC 214	Intermediate Accounting II	3
ACC 225	Managerial Cost Accounting	3
BMG 207	Business Communication	3
ECO 222	Principles of Economics II	3
ENG 111	Composition I	4

Minimum Credits Required for the Program: 64

Notes:

*See the EMU Diverse World Requirement list.

Program Information Report

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

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NW

WASHTENAW COMMUNITY COLLEGE
GENERAL EDUCATION REVISION AAS PROGRAM CHANGE FORM 2018-2019

Program Code: <i>APACCT</i>	Program Name: <i>Accounting</i>
Division Code: <i>BCJ</i>	Department: <i>Bus</i>

This form is to be used only for General Education Revision Program Changes for Associate in Applied Science (AAS) programs. Any other program changes should be submitted separately using a standard Program Change Form.

Directions:

- Review each general education area under **Requested Changes** below and respond as needed.
- Attach the semester program layout showing the current program listing from the WCC catalog.
 - Indicate any changes to be made on the semester layout.
 - Draw a line through any courses that should be removed on the semester layout.
 - Write in any courses that need to be added on the semester layout.
- Submit this form and semester program layout to the Office of Curriculum and Assessment (SC 257).

Current General Education Requirements AAS		Revised General Education Requirements 2018-2019 AAS	
Writing	3-4 credits	English Composition	3 - 4 credits
Speech	3 credits	2 nd Course in English Composition or one course in Communication	3 - 4 credits
Mathematics	3 - 4 credits	Mathematics	3 - 4 credits
Natural Sciences	3 - 4 credits	Natural Sciences	3 - 5 credits
Social & Behavioral Sciences	3 credits	Social & Behavioral Sciences	3 credits
Arts & Humanities	3 credits	Arts & Humanities from	3 credits
Critical Thinking	0 credits	Total	18 credits
Computer & Information Literacy	3 credits		
Total	21-24 credits		

Please review each General Education Area in the chart below, and record the needed changes in the chart and on the attached semester program layout.

REQUESTED CHANGES	
General Education Area	
English Composition – The requirement for one writing/English composition course remains the same. No changes will be made unless specifically requested below. (Use Writing Elective or ENG 111)	
Optional Change:	<i>no change</i>
2 nd Course in English Composition or one course in Communication WCC previously required both a second composition/writing course and a communication course. Your options are: <ol style="list-style-type: none"> Allow students to select any course that meets composition/writing or communication (<i>recommended</i>). Require students to take a specific composition course (identify course below and on semester layout). Require students to take a specific communication course (identify course below and on semester layout). 	
Requested Change:	<i>N/A</i>

	Mathematics – The requirement for one mathematics course remains the same. However, the courses that meet the MTA requirement have changed slightly. See the course listing for details.
	Optional Change: <i>no change</i>
	Natural Sciences - The requirement for one natural science course remains the same. No changes will be made unless specifically requested below.
	Optional Change: <i>no change</i>
	Social & Behavioral Sciences – The requirement for one social and behavioral science course remains the same. No changes will be made unless specifically requested below.
	Optional Change: <i>no change</i>
	Arts & Humanities – The requirement for one arts and humanities course remains the same. No changes will be made unless specifically requested below. (Note: A department can designate a COM course as a requirement here. The same course cannot be counted in two areas.)
	Optional Change: <i>no change</i>
	Computer and Information Literacy The requirement for computer and information literacy has been removed. Your options are: <ul style="list-style-type: none"> 1. Continue to require a specific computer course. If a specific course is required in your program, we will leave it there. If you previously used "Computer and Information Literacy Course," you will need to specify either a specific course or a list of courses from which to choose. 2. Remove the computer and information literacy course if the program will still meet the minimum of 60 credit hours. 3. Remove the computer and information literacy course and replace the course with elective or other credits as needed to meet the minimum of 60 credit hours.
	Required Change: <i>no change</i>

Reviewer	Print Name	Signature	Date
Initiator	<i>Mark Johnston</i>	<i>[Signature]</i>	<i>12/6/17</i>
Department Chair	<i>Julianne Dan</i>	<i>[Signature]</i>	<i>1/6/18</i>
Division Dean/ Administrator	<i>Eva Samulski</i>	<i>[Signature]</i>	<i>12-8-17</i>
Vice President for Instruction	<i>[Signature]</i>	<i>[Signature]</i>	<i>1/9/18</i>

Office use only

Entered in: Banner C&A Database Log File
1/4/18 *1/4/18*

Program Information Report

School of Business and Entrepreneurial Studies

Learn the fundamentals you will need to become a business leader or entrepreneur. These programs help you develop entry-level skills in various aspects of business. Whether your goal is to make your place in an existing industry or branch out on your own, these programs can provide the foundation for success.

Washtenaw Community College offers programs at several levels for students who want to begin new careers, or advance in their existing careers. The first level is the certificate, which can vary from nine to thirty-six credits, depending on the field. Certificates generally prepare students for entry-level jobs.

After completing a certificate, students can progress to the next level, the advanced certificate. The credit hours required for these programs also vary. This type of certificate provides a more specialized level of skill development, and often allows students to upgrade their positions at their places of employment.

The next level, an Associate in Applied Science, is available for some programs. For some career fields, it is possible to earn a certificate, an advanced certificate, and an Associate in Applied Science degree in the same field. In these cases, the credit hours from the certificate and advanced certificate can be applied to the credit hours needed for the Associate in Applied Science degree.

Alternatively, students can earn an AAS in Occupational Studies by completing a certificate, advanced certificate (if one exists) and General Education requirements.

Accounting

Accounting and tax services, CPA firms and small businesses need employees with accounting skills. These programs can provide the skills needed for entry-level positions

Program Information Report

Accounting (APACCT)

Associate in Applied Science Degree

Program Effective Term: Fall 2016

High Demand Occupation High Skill Occupation

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:

- Cleary University, BBA or BS degree;
- Davenport University, BBA degree;
- Kaplan University, BS degree;
- Walsh College, BBA or BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site: <http://www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges>.

Program Admission Requirements:

Students must have:

- Academic Math Level of 3 to enroll in MTH 125 and MTH 160
- Academic Math Level of 4 to enroll in MTH 176 or MTH 181

ACC 111	Principles of Accounting I	3
BOS 184	Spreadsheet Software Applications I	3
ENG 111	Composition I	4
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4
ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
CIS 110	Introduction to Computer Information Systems	3
TAX 101	Income Taxes for Individuals	3
ACC 213	Intermediate Accounting I	3
BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
ECO 211	Principles of Economics I	3
	Arts/Human. Elective(s)*	3
ACC 214	Intermediate Accounting II	3
BMG 265	Business Statistics	3
ECO 222	Principles of Economics II	3
	Nat. Sci. Elective(s)	4
ACC 110	Payroll Accounting	2
ACC 225	Managerial Cost Accounting	3
BMG 207	Business Communication	3
COM 101	Fundamentals of Speaking	3
Minimum Credits Required for the Program:		65

Notes:

*See the EMU Diverse World Requirement list.

Program Information Report

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code:
APACCT

Program Name: Accounting
Associate in Applied Science Degree

Effective Term: Fall, 2016

Division Code:
BCT

Department: Business/Computer Technologies

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

- | | |
|--|---|
| <input type="checkbox"/> Review | <input type="checkbox"/> Program admission requirements |
| <input checked="" type="checkbox"/> Remove course(s): Principles of Finance BMG 220 | <input type="checkbox"/> Continuing eligibility requirements |
| <input checked="" type="checkbox"/> Add course(s): Intermediate Accounting 2 ACC 214 | <input type="checkbox"/> Program outcomes |
| <input type="checkbox"/> Program title (title was _____) | <input type="checkbox"/> Accreditation information |
| <input type="checkbox"/> Description | <input type="checkbox"/> Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses) |
| <input type="checkbox"/> Type of award | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Advisors Mark Johnston & Julianne Davies | |
| <input type="checkbox"/> Articulation information | |

Show all changes on the attached page from the catalog.

Rationale for proposed changes or discontinuation:

Completion of Intermediate Accounting should make it easier for students to transfer to other institutions and is more relevant to the accounting associates degree than the Principles of Finance Class.

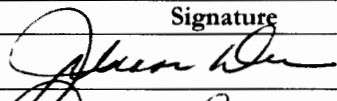
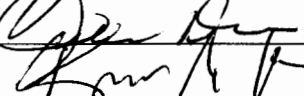
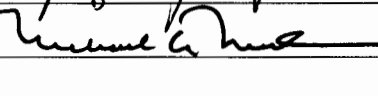
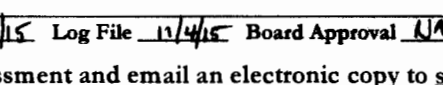
Financial/staffing/equipment/space implications:

None

List departments that have been consulted regarding their use of this program.

N.A.

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Julianne Davies		8/26/15
Department Chair	Julianne Davies		8/26/15
Division Dean/Administrator	Kimberly Hurns		8/27/15
Vice President for Instruction	Michael Nealon		9/28/15
President	Rose Bellanca		

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Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

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logged 9/1/15 sj

Accounting (APACCT)

Associate in Applied Science Degree

- 2013 - 2014
- 2014 - 2015
- 2015 - 2016

Description

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation

~~Cleary University, BBA or BS degree;
Davenport University, Bachelor degree;
Kaplan University, BS degree.~~

please update

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site:

www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges.

Admissions Requirements

Students must have:

- Academic Math Level of 3 to enroll in MTH 125 and MTH 160
- Academic Math Level of 4 to enroll in MTH 176 or MTH 181

Contact Information

Division

Business/Computer Technologies

Department

Business Department

Advisors

Mark Johnston

Requirements

(Items marked in orange are available online.)

First Semester

Class	Title	Credits
ACC 111	Principles of Accounting I	3
BOS 184	Spreadsheet Software Applications I	3
ENG 111	Composition I	4
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
<u>MTH 181</u>	Mathematical Analysis I	4
Total		14

Second Semester

Class	Title	Credits
ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
<u>CIS 110</u>	Introduction to Computer Information Systems	3
<u>TAX 101</u>	Income Taxes for Individuals	3
Total		12

Third Semester

Class	Title	Credits
<u>ACC 213</u>	Intermediate Accounting I	3
BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
<u>BMG 220</u>	Principles of Finance	3
Elective--	Arts and Humanities	3
ECO 211	Principles of Economics I	3
Total		15

Fourth Semester

Class	Title	Credits
<u>Elective(s)</u>	<u>Arts and Humanities*</u>	3
ACC 214	Intermediate Accounting 2	3
	Nat. Sci. (Elective(s))	4
ECO 222	Principles of Economics II	3
<u>ACC 225</u>	Managerial Cost Accounting	3
BMG 265	Business Statistics	3
Total		13

Fifth Semester

Class	Title	Credits
<u>ACC 110</u>	Payroll Accounting	2
BMG 207	Business Communication	3
COM 101	Fundamentals of Speaking	3
<u>ECO 222</u>	Principles of Economics II	3
<u>ACC 225</u>	Managerial Cost Accounting	3
Total		11
Total Credits Required		65

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code: APACCT **Program Name:** Accounting
Division Code: BCT **Department:** BMG

Effective Term: Fall 2013

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

<input type="checkbox"/> Review	<input type="checkbox"/> Program admission requirements
<input checked="" type="checkbox"/> Remove course(s): Elective Social and Behavioral Science _____	<input type="checkbox"/> Continuing eligibility requirements
<input checked="" type="checkbox"/> Add course(s): ACC 110 Payroll Accounting _____	<input type="checkbox"/> Program outcomes
<input type="checkbox"/> Program title (title was _____)	<input type="checkbox"/> Accreditation information
<input type="checkbox"/> Description	<input type="checkbox"/> Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses)
<input type="checkbox"/> Type of award	<input type="checkbox"/> Other _____
<input type="checkbox"/> Advisors	
<input type="checkbox"/> Articulation information	

Show all changes on the attached page from the catalog.

Rationale for proposed changes or discontinuation:
 To prepare students for entry level positions with accounting and tax services and small businesses who do their own payroll.

We are dropping the 3 hour elective in Social and Behavioral Science. The AAS Degree only requires 3 hours in Social and Behavioral Science. The program already has 6 hours in Social and Behavioral Science. (ECO 211 and ECO 222).

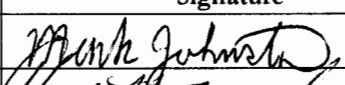
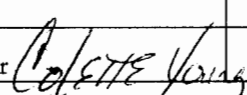
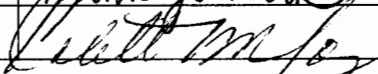
Financial/staffing/equipment/space implications:

N/A

List departments that have been consulted regarding their use of this program.

Buisness

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Mark Johnston		1/22/13
Department Chair			1/22/13

done
 logged 2/1/13 sj
 Office of Curriculum & Assessment

Division Dean/Administrator	Rosemary Wilson	Rosemary Wilson	4/30/13
Vice President for Instruction		[Signature]	2.18.13
President			

Do not write in shaded area. Entered in: Banner _____ C&A Database 3/5/13 Log File 3/5/13 Board Approval _____

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

Program Information Report

Accounting (APACCT)

Associate in Applied Science Degree

Program Effective Term: Fall 2013

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:

- Cleary University, BBA or BS degree;
- Davenport University, Bachelor degree;
- Kaplan University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site: <http://www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges>.

Program Admission Requirements:

- Students must have:
- Academic Math Level of 2 to enroll in MTH 125
 - Academic Math Level of 3 to enroll in MTH 160
 - Academic Math Level of 4 to enroll in MTH 176 or MTH 181

First Semester (6 credits)

ACC 111	Principles of Accounting I	3
BOS 184	Spreadsheet Software Applications I	3
ENG 111	Composition I	4
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4

Second Semester (6 credits)

ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
CIS 110	Introduction to Computer Information Systems	3
TAX 101	Income Taxes for Individuals	3

Third Semester (15 credits)

ACC 213	Intermediate Accounting	3
BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
BMG 220	Principles of Finance	3
ECO 211	Principles of Economics I	3

Fourth Semester (13 credits)

ACC 225	Managerial Cost Accounting	3
BMG 265	Business Statistics	3
	Arts/Human. Elective(s)*	3
	Nat. Sci. (Elective(s))	4

Fifth Semester (11 credits)

ACC 110	Payroll Accounting	2
BMG 207	Business Communication	3
COM 101	Fundamentals of Speaking	3
ECO 222	Principles of Economics II	3

Minimum Credits Required for the Program: 65

Notes:

*See the EMU Diverse World Requirement list.

Program Information Report

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

ACADEMICS

Accounting (APACCT)

Associate in Applied Science Degree

2010 - 2011 2011 - 2012 2012 - 2013

Description

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation

Cleary University, BBA or BS degree;
Davenport University, Bachelor degree;
Kaplan University, BS degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site:
www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges.

Admissions Requirements

Students must have:

- Academic Math Level of 2 to enroll in MTH 125
- Academic Math Level of 3 to enroll in MTH 160
- Academic Math Level of 4 to enroll in MTH 176 or MTH 181

Contact Information

Division: Business/Computer Technologies
Department: Business Department
Advisors: [Mark Johnston](#)

Requirements

First Semester

Class	Title	Credits
ACC 111	Principles of Accounting I	3
BOS 184	Spreadsheet Software Applications I	3
ENG 111	Composition I	4
MTH 125	or Everyday College Math	
MTH 160	or Basic Statistics	
MTH 176	or College Algebra	
MTH 181	Mathematical Analysis I	4
Total		14

Second Semester

Class	Title	Credits
ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
CIS 110	Introduction to Computer Information Systems	3
TAX 101	Income Taxes for Individuals	3
Total		12

Third Semester

Class	Title	Credits
ACC 213	Intermediate Accounting	3
BMG 111	Business Law I	3

<u>BMG 140</u>	Introduction to Business	3
<u>BMG 220</u>	Principles of Finance	3
<u>ECO 211</u>	Principles of Economics I	3
Total		15

Fourth Semester

Class	Title	Credits
	Nat. Sci. (Elective(s))	4
<u>Elective(s)</u>	<u>Arts and Humanities*</u>	3
<u>ACC 225</u>	Managerial Cost Accounting	3
<u>BMG 265</u>	Business Statistics	3
Total		13

Fifth Semester

Class	Title	Credits
Elective(s)	Social and Behavioral Science ACC 116 Payroll Accounting	3 2
<u>BMG 207</u>	Business Communication	3
<u>COM 101</u>	Fundamentals of Speaking	3
<u>ECO 222</u>	Principles of Economics II	3
Total		12 11

Total Credits Required: ~~66~~ 65

Footnotes

*See the EMU Diverse World Requirement list

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code:
(AP/ACCT)

Program Name: ^{Accounting} ~~Associates In Applied Science Degree~~

Effective Term:
Spring/Sum 2011

Division Code: BCT Department: BMG

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.
2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.
3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

<input type="checkbox"/> Review	<input type="checkbox"/> Program admission requirements
<input type="checkbox"/> Remove course(s): _____	<input type="checkbox"/> Continuing eligibility requirements
X <input checked="" type="checkbox"/> Add Additoinal options(s): Mth 125 or Mth 169 MTH 125 or 160 or 176 or 181	<input type="checkbox"/> Program outcomes
<input type="checkbox"/> Program title (title was _____)	<input type="checkbox"/> Accreditation information
<input type="checkbox"/> Description	<input type="checkbox"/> Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses)
<input type="checkbox"/> Type of award	X <input checked="" type="checkbox"/> Other Change in course requirement _____
<input type="checkbox"/> Advisors	
<input type="checkbox"/> Articulation information	

Show all changes on the attached page from the catalog. See Attached

Rationale for proposed changes or discontinuation:
To align our Math Requirements with E.M.U.

Financial/staffing/equipment/space implications:
N/A

List departments that have been consulted regarding their use of this program.
Business and Math Departments

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	MARK JOHNSTON	<i>Mark Johnston</i>	2/16/2011
Department Chair	COLETTE McYOUNG	<i>Colette M. Young</i>	2/16/2011
Division Dean/Administrator	ROSEMARY WILSON	<i>Rosemary Wilson</i>	2/22/11
Vice President for Instruction		<i>[Signature]</i>	2/22/11
President			

Do not write in shaded area. Entered in: Banner _____ C&A Database 4/21/11 Log File 4/21/11 Board Approval _____

Please submit completed form to the Office of Curriculum and Assessment and email an electronic copy to sjohn@wccnet.edu for posting on the website.

hr

Program Information Report

School of Business and Entrepreneurial Studies

Learn the fundamentals you will need to become a business leader or entrepreneur. These programs help you develop entry-level skills in various aspects of business. Whether your goal is to make your place in an existing industry or branch out on your own, these programs can provide the foundation for success.

Washtenaw Community College offers programs at several levels for students who want to begin new careers, or advance in their existing careers. The first level is the certificate, which can vary from nine to thirty-six credits, depending on the field. Certificates generally prepare students for entry-level jobs.

After completing a certificate, students can progress to the next level, the advanced certificate. The credit hours required for these programs also vary. This type of certificate provides a more specialized level of skill development, and often allows students to upgrade their positions at their places of employment.

The next level, an Associate in Applied Science, is available for some programs. For some career fields, it is possible to earn a certificate, advanced certificate, and an Associate in Applied Science degree in the same field. In these cases, the credit hours from the certificate and advanced certificate can be applied to the credit hours needed for the Associate in Applied Science degree.

Alternatively, students can earn an AAS in Occupational Studies by completing a certificate, advanced certificate and General Education requirements.

Accounting

Accounting and tax services, CPA firms and small businesses need employees with accounting skills. These programs can provide the skills needed for entry-level positions

Accounting (APACCT)

Associate in Applied Science Degree

Program Effective Term: Fall 2011

This program prepares students for jobs with duties assigned to a beginning accountant such as verifying additions, checking audits, postings, and vouchers, analyzing accounts, and preparing financial statements. Many of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If the primary goal is to transfer into a bachelor's of business administration program in accounting, consider the Business Transfer program.

Articulation:

Cleary University, BBA or BS degree;
Davenport University, Bachelor degree.

Copies can be obtained from the Counseling Office, a program advisor, or from the Curriculum and Assessment Office Web site:
<http://www.wccnet.edu/departments/curriculum/articulation.php?levelone=colleges>.

Program Admission Requirements:

Students must have:

- Academic Math Level of 2 to enroll in MTH 125
- Academic Math Level of 3 to enroll in MTH 160
- Academic Math Level of 4 to enroll in MTH 176 or MTH 181

General Education Requirements (36 credits)

ENG 111	Composition I	4
COM 101	Fundamentals of Speaking	3
MTH 125 or	Everyday College Math	
MTH 160 or	Basic Statistics	
MTH 176 or	College Algebra	
MTH 181	Mathematical Analysis I	4
Nat. Sci.	Elective(s)	3-4
Soc. Sci.	Elective(s)	3
Arts/Human.	Elective(s)*	3
CIS 110	Introduction to Computer Information Systems	3

Major/Area Requirement (36 credits)

ACC 111	Principles of Accounting I	3
ACC 122	Principles of Accounting II	3
ACC 131	Accounting Information Systems	3
ACC 213	Intermediate Accounting	3
ACC 225	Managerial Cost Accounting	3

Program Information Report

BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
BMG 207	Business Communication	3
BMG 220	Principles of Finance	3
BMG 265	Business Statistics	3
BOS 184	Spreadsheet Software Applications I	3
TAX 101	Income Taxes for Individuals	3

Required Support Courses		(6 credits)
ECO 211	Principles of Economics I	3
ECO 222	Principles of Economics II	3

Minimum Credits Required for the Program: 65

Notes:

*See the EMU Diverse World Requirement list.

University of Michigan - Ann Arbor Business School does not accept business or accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

**Washtenaw Community College
Program Change Request Form**

Program Code: ACC Program Title: AAS In ACCOUNTING

Effective Year: 2001

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
BMG 220	Principles of Finance		3.00	See attached	Remove <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)

2. Total Credit Hours for Program: Before Proposed Changes: 61-62 After Proposed Changes: 64-65

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.)

4. Rationale for Proposed Changes: This a capstone course necessary for a AAS in Accounting Vice President's Office - ISS

DEC 19 2000

5. Financial/Staffing/Equipment/Space Implications:

Received

6. Has the department consulted with all departments that may be impacted? Yes No NA

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:	Cliff Bellers	<i>Cliff Bellers</i>	<i>Nov 27, 2000</i>
Department Chair:	Cliff Bellers	<i>Cliff Bellers</i>	<i>Nov 27, 2000</i>
Division Dean:	<i>Rosemary Wilson</i>	<i>Rosemary Wilson</i>	<i>12-18-00</i>
VP, Instruction/Student Services:		<i>[Signature]</i>	<i>12/19</i>

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it. If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

**Washtenaw Community College
Program Change Request Form**

Program Code: ACC7 Program Title: AAS in Accounting

Effective Year: 2000

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
	Natural Science Elective			3/4	Remove <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
	Social Science Elective		3.00		Remove <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
BOS 183	Introduction To Excel		2.00		Remove <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
BMG 265	Business Statistics		3.00		Remove <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
ENG 122	Composition II		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
					Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)

2. Total Credit Hours for Program: Before Proposed Changes: 61 After Proposed Changes: 61-62

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.) Change in Admissions Criteria: MTH 169 as a prerequisite for MTH 181.

4. Rationale for Proposed Changes: Institutions emphasis on the transition to transfer degrees has required the Accounting Dept. to implement changes in our AAS degree in Accounting

5. Financial/Staffing/Equipment/Space Implications:

6. Has the department consulted with all departments that may be impacted? Yes No NA

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:	Cliff Bellers	<i>Cliff Bellers</i>	3/23/00
Department Chair:	CLIFF BELLERS	<i>Cliff Bellers</i>	3/23/00
Division Dean:		<i>Bella M. Yarker</i>	3/25/2000
VP, Instruction/Student Services:		<i>[Signature]</i>	4/14/00

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it. If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

**Washtenaw Community College
Program Change Request Form**

5 pages.

Program Code: ACC

Program Title: A.A.S./ Accounting

Effective Year: 2000

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
BMG 200	Human Relations In Business		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
BMG 230	First Line Management		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
BMB 220	Principles Of Finance		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
MTH 163	Business Math		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
BIO 101 OR SCI 100			1.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
PLS 150/PLS 112			3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
	Humanities Elective		3.00		Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input checked="" type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
TAX 101	Fed. Income Taxes For Individuals And Small Business		3.00		Remove <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)

2. Total Credit Hours for Program: Before Proposed Changes: 61 After Proposed Changes: 61-62

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.) SEE ATTACHED SHEET

4. Rationale for Proposed Changes: SEE ATTACHED SHEET

5. Financial/Staffing/Equipment/Space Implications:

6. Has the department consulted with all departments that may be impacted? Yes No NA

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:			
Department Chair:			
Division Dean:			
VP, Instruction/Student Services:			

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it. If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

D.

**Washtenaw Community College
Program Change Request Form**

Program Code: ACC

Program Title: A.A.S./ Accounting

Effective Year: 2000

1. Course Related Program Changes:

Course	Course Title	Elective Group (if applicable)	Credit	Sem	Change(s)
BMG 200	Human Relations In Business		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
BMG 230	First Line Management		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
BMB 220	Principles Of Finance		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
MTH 163	Business Math		3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
BIO 101 OR SCI 100			1.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
PLS 150/PLS 112			3.00		Remove <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
	Humanities Elective		3.00		Remove <input type="checkbox"/> Add <input type="checkbox"/> Change Title <input type="checkbox"/> <input checked="" type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)
TAX 101	Fed. Income Taxes For Individuals And Small Business		3.00		Remove <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change Title <input type="checkbox"/> <input type="checkbox"/> Change Credit (was: _____) <input type="checkbox"/> Shift in Sequence (was: _____)

2. Total Credit Hours for Program: Before Proposed Changes: 61 After Proposed Changes: 61-62

Non-Course Related Program Changes: (description, advisors, admission criteria, title, etc.) SEE ATTACHED SHEET

4. Rationale for Proposed Changes: SEE ATTACHED SHEET

5. Financial/Staffing/Equipment/Space Implications:

6. Has the department consulted with all departments that may be impacted? Yes No NA

7. Signatures:

Reviewer	Print Name	Signature	Date
Program Change Initiator:			
Department Chair:			
Division Dean:			
VP, Instruction/Student Services:			

If significant changes are proposed, please attach a copy of the most recent program listing from the College Bulletin with changes marked on it. If courses are being changed as part of this proposal, course changes must be approved using the Course/Syllabus Approval Form.

Accounting (APACCT) Associate in Applied Science Degree

This program prepares you for jobs with duties assigned to a beginning accountant, such as verifying additions; checking audits, postings, and vouchers; analyzing accounts; and preparing financial statements. Some of the courses transfer to four-year colleges, including programs at Eastern Michigan University, Madonna University, and Walsh College. If your primary goal is to transfer into a bachelor's of business administration program in accounting, you should consider the Business Transfer program (ASBAS) in the transfer section of the catalog.

Accounting Department

Advisors: Cliff Bellers, Mark Johnston

Articulation Agreements:

- Eastern Michigan University (EMU)
- Cleary College¹
- Madonna College
- Walsh College

Program Admission Requirements:

- Two years of high school algebra, or MTH 169, or equivalent score on math placement test

Course Number	Course Title	Credit Hours
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General Education Requirements		(20-21 credits)
ENG 111	Composition I	4
COM 101	Fundamentals of Speaking	3
MTH 181	Mathematical Analysis I	4
Elective	Complete one course from General Education for the AAS, Area 4: Natural Sciences	3-4
Elective	Complete one course from General Education for the AAS, Area 5: Social and Behavioral Science	3
Elective ²	Complete one course from General Education for the AAS, Area 6: Arts and Humanities	3

Major/Area Requirements		(35 Credits)
ACC 111	Principles of Accounting I	3
ACC 122	Principles of Accounting II	3
ACC 131	Computer Applications in Accounting	3
ACC 213	Intermediate Accounting	3
ACC 225	Managerial Cost Accounting	3
BMG 111	Business Law I	3
BMG 140	Introduction to Business	3
BMG 207	Business Communication	3
BMG 265	Business Statistics	3
BOS 183	Spreadsheet Applications	2
CIS 110	Intro to Computer Information Systems	3
TAX 101	Federal Income Taxes for Individuals and Small Businesses	3

Support Courses		(6 Credits)
ECO 211	Principles of Economics I	3
ECO 222	Principles of Economics II	3

Credits Required for the Program: 61-62

¹ The Cleary College articulation agreement is open to students who already possess a bachelor's degree. It includes courses outside of the Accounting Program and prepares students for the CPA exam and a Bachelor's of Business Administration degree from Cleary College. Copies of this agreement are available in the Office of Admissions.

² ENG 181 or ENG 214 will meet the cross-cultural requirement at EMU.

Note: University of Michigan Business School does not accept Business or Accounting courses from community colleges. If you wish to transfer into an accounting major at UM, please see a counselor.

Washtenaw Community College does not discriminate on the basis of race, sex, color, religion, national origin, age, disability, height, weight, marital status, or veteran status in provision of its educational programs and services or in employment opportunities and benefits. WCC is committed to compliance in all of its activities and services with the requirements of Title IX of the Educational Amendments of 1972, Public Act 453, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964 as amended, Public Act 220, and the Americans with Disabilities Act of 1990.

Inquiries concerning programs and services under Title IX and Section 504, and the Americans with Disabilities Act should be directed to the Office of the Dean of Student Services; Room 225A, Student Center Building, 734- 973-3536. Inquiries regarding compliance in employment should be directed to the College Affirmative Action Officer in the Office of Human Resource Management, Room 120, Business Education Building, 934- 973-3497. Inquiries concerning access to facilities should be directed to the Director of Plant Operations, Plant Operations Building, 734- 677-5300.

**Washtenaw Community College
Program Change Request**

1. Program Code: ACCT	Program Title: Accounting	Effective Term: Fall 1998
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2. Change Information:

Course	Course Title	Group Requirement	Credit(s)	Semester	Change
PLS 108	Government & Society	PLS requirement option	3	2	Remove
B10101	(5E1100 or B10101)	Science req.	1-4	1	add

3. Non-Course Related Program Change: NA

4. Rationale for Proposed Change: 1. To support Social Sciences Department's planned termination of PLS 108
--

5. Financial/Staffing/Equipment/Space Implications: NA

6. Has the department consulted with all affected instructional departments? Yes

7.

Signatures	Comments	Signature	Date
Program Change Initiator		Mark Johnson <i>Mark Johnson</i>	4/6/1998
Department Chair(s) or Area Director		Mark Johnson <i>Mark Johnson</i>	4/6/1998
Dean(s)		Bella Parker <i>Bella R. Parker</i>	4/6/1998
VP Instruction/Student Services		<i>Guy Altier</i>	4/6/98

Note: The correction on the Accounting curriculum (page 65) is attached.

CAT FILE 4-20-98
 Det File 4-21-98
 CIF 4/25/98

Accounting

Associate in Applied Science Degree Program: Code ACCT

Advisors: Cliff Bellers, Mark Johnston, Myron Thomas

This Associate Degree program provides career training as an accounting technician. Accounting technicians perform routine duties such as those assigned to beginning accountants. For example, they verify additions; check audits, postings and vouchers; analyze accounts, and prepare financial statements. Performance of these tasks is usually under direct supervision. Objectives of the accounting program are to develop knowledge, skills and insights into the area of accounting and its relationship to the total business system and to develop techniques essential to the performance of the basic accounting supportive functions of business and industry.

Course Number	Course Title	Credit Hours
First Semester		
ACC 111	Principles of Accounting I.....	3
BMG 140	Introduction to Business.....	3
CIS 110	Business Computer Systems.....	4
MTH 163	Business Mathematics or	
MTH 181	Mathematical Analysis I or Higher Mathematics Elective.....	3-4
SCI 100	Intro to Natural Sciences.....	1
		14-15
Second Semester		
ACC 122	Principles of Accounting II.....	3
ACC 131	Computerized Accounting.....	3
COM 101	Fundamentals of Speaking.....	3
ENG 111	Composition I.....	4
PLS	Restricted PLS Requirement (108, 112 or 150).....	3
		16
Third Semester		
ACC 213	Intermediate Accounting.....	3
BMG 111	Business Law I.....	3
BMG 230	Supervisory Management.....	3
ECO 211	Principles of Economics I.....	3
ENG 122	Composition II.....	3
		15
Fourth Semester		
ACC 225	Managerial Cost Accounting.....	3
BMG 200	Human Relations in Business and Industry.....	3
BMG 207	Business Communication.....	3
BMG 220	Principles of Finance.....	3
ECO 222	Principles of Economics II.....	3
Elective	Restricted Humanities Elective *.....	1-4
		16-19

Total credit hours for program: 61-65

* Choose from list of Humanities courses that meet elements 13 and 14 on page 64.

ACCOUNTING

Accounting Associate in Applied Science Degree Program: Code ACCT

Advisors: Cliff Bellers, Mark Johnston, Myron Thomas

This Associate Degree program provides career training as an accounting technician. Accounting technicians perform routine duties such as those assigned to beginning accountants. For example, they verify additions; check audits, postings and vouchers; analyze accounts, and prepare financial statements. Performance of these tasks is usually under direct supervision. Objectives of the accounting program are to develop knowledge, skills and insights into the area of accounting and its relationship to the total business system and to develop techniques essential to the performance of the basic accounting supportive functions of business and industry.

Course Number	Course Title	Credit Hours
First Semester		
ACC 111	Principles of Accounting I	3
BMG 140	Introduction to Business	3
CIS 110	Business Computer Systems	4
MTH 163	Business Mathematics or	
MTH 181	Mathematical Analysis I or	
	Higher Mathematics Elective.....	3-4
SCI 100	Intro to Natural Sciences.....	1
		14-15
Second Semester		
ACC 122	Principles of Accounting II.....	3
ACC 131	Computerized Accounting	3
CMT 101	Fundamentals of Speaking	3
ENG 111	Composition I.....	4
PLS	Restricted PLS Requirement (108, 112 or 150)	2
		16
Third Semester		
ACC 213	Intermediate Accounting	3
BMG 111	Business Law I	3
BMG 230	Supervisory Management.....	3
ECO 211	Principles of Economics I	3
ENG 122	Composition II	3
		15
Fourth Semester		
ACC 225	Managerial Cost Accounting	3
BMG 200	Human Relations in Business and Industry	3
BMG 207	Business Communication	3
BMG 220	Principles of Finance	3
ECO 222	Principles of Economics II	3
Elective	Restricted Humanities Elective *	1-3
		16-18

Total credit hours for program: 61-64

* Choose from list of Humanities courses that meet elements 13 and 14.