

**Board of Trustees**  
Washtenaw Community College

**ACTION**

4800 E. Huron River Drive  
Ann Arbor, Michigan 48105-4800

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Subject  
Approval of Minutes

Date  
April 28, 2020

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**RECOMMENDATION**

That the Board of Trustees approve the minutes of the March 31st Monthly Meeting and April 17<sup>th</sup> Special Meeting as submitted.

**A ROLL CALL VOTE WILL BE TAKEN**

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Prepared by: Vanessa Brooks  
Title: Chief of Staff and Director of  
President and Board Affairs

Recommended by: *Rose B. Bellanca, Ed.D.*  
Rose B. Bellanca, President

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**MINUTES**  
**WASHTENAW COMMUNITY COLLEGE**  
**MONTHLY MEETING OF THE BOARD OF TRUSTEES**  
**TUESDAY, MARCH 31, 2020**

**CALL TO ORDER**

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on March 31, 2020 at 6:06 p.m. virtually per Executive Order 2020-21 issued on March 23, 2020 by Governor Whitmer.

**Present:** Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Secretary David DeVarti, Trustee Ruth Hatcher (*arrived at 6:13 pm*), Trustee Richard J. Landau and Trustee Diana McKnight-Morton

**Approval of Agenda (Action)**

It was moved by Trustee Landau and seconded by Secretary DeVarti that the Board approve the agenda for the March 31<sup>st</sup> Monthly Meeting.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Approval of Minutes (Action)**

It was moved by Secretary DeVarti and seconded by Treasurer Davis that the Board approve the minutes of the February 25<sup>th</sup> Monthly Meeting as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**CITIZEN PARTICPATION**

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President commented to the Board on how remarkable and inspiring it was to see faculty and staff to switch the college into remote operations during this unprecedented time.

Public Comments

There was one public comment.

Written Communications

There were no written communications received.

**SPECIAL REPORTS**

Vendor Diversity Report

Ms. Barbara Fillinger, Director of Budget & Purchasing reviewed with the Board the college's purchasing policies and practices. She also spoke about the steps the college is taking to increase the diversity of its vendor database and spend.

**Call to order**

**Approval of Agenda (Action)**

**Approval of Minutes (Action)**

**CITIZEN PARTICPATION**

WCC Education Association  
WCC Education Association

Public Comments

Written Communications

**SPECIAL REPORTS**

Vendor Diversity Report

Affirmative Action Report

Affirmative Action Report

Ms. Christine Mihaly, Associate Vice President of Human Resources presented to the Board the 2019 Affirmative Action Report. She informed the Board about the progress of Diversity Initiatives and continued focus to increase diversity at WCC.

Diversity and Inclusion Update

Diversity and Inclusion Update

Ms. Kimberly Hurns, Vice President of Instruction presented to the board the discussion on the progress of programing and advancement the College is making in the areas of Access, Success, Equity and Inclusion.

Transition to Remote Work

Transition to Remote Work

Ms. Kimberly Hurns, Vice President of Instruction, Ms. Linda Blakey, Executive Vice President of Student and Academic Services and Mr. Gary Holman, Interim CIO presented to the Board the actions that have been taken to ensure students and staff are successful during the transition to remote work.

**MONTHLY REPORTS**

**MONTHLY REPORTS**

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board approve the personnel recommendations as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports (February 2020) (Action)

Financial Reports (February 2020) (Action)

It was moved by Trustee Hatcher and seconded by Vice Chair Milliken that the Board receive the Financial Reports for February 2020 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. William Johnson, Executive Vice President and CFO explained to the Board that due to COVID-19 the replacement of the energy cooling tower and overhaul of the energy center chiller projects were halted. SEMCOG has deemed the bike path as essential and it will move forward.

**REMARKS**

Remarks of Members of Board of Trustees

Treasurer Davis wished everyone health and safety during this unprecedented time.

President's Remarks

President Bellanca thanked the community for the 80% approval of the millage. She also thanked the faculty, staff and leadership for their collaboration. Lastly, she thanked the Board for their confidence in the administration.

**OLD BUSINESS**

Health & Fitness Center Men's Hot Tub Renovation Project (Action)

It was moved by Secretary DeVarti and seconded by Treasurer Davis that Board approve a construction contract with Barruzzini Contracting LLC in the amount of \$163,000.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted

**NEW BUSINESS**

Proposed Revisions to Policy 2030 - Residency Policy

Ms. Linda Blakey, Executive Vice President for Student and Academic Services explained to the Board the need for the recommended changes to Policy 2030.

Recommendation for New Programs 2020-21

Dr. Kimberly Hurns, Vice President for Instruction explained to the Board the necessity to add the new programs submitted.

Recommendation for Discontinuation of Programs 2020-21

Dr. Kimberly Hurns, Vice President for Instruction communicated to the Board the necessity to discontinue the programs submitted.

Resolution to Recommend the Allowable 2020-21 Ad Valorem Tax Rate

Mr. William Johnson, Vice President and CFO, explained to the Board that this motion would allow for the assumption of the maximum allowable rate for the 2020-21 tax levy for general operations.

**REMARKS**

Remarks of Members of Board of Trustees

President's Remarks

**OLD BUSINESS**

Health & Fitness Center Men's Hot Tub Renovation Project (Action)

**NEW BUSINESS**

Proposed Revisions to Policy 2030 - Residency Policy

Recommendation for New Programs 2020-21

Recommendation for Discontinuation of Programs 2020-21

Resolution to Recommend the Allowable 2020-21 Ad Valorem Tax Rate

**Adjournment of Monthly Meeting (Action)**

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board adjourn the Monthly meeting. A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 8:38 p.m.

Respectfully submitted,

David DeVarti  
Secretary

Christina Fleming  
Chair

**MINUTES  
WASHTENAW COMMUNITY COLLEGE  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
FRIDAY, APRIL 17, 2020**

**CALL TO ORDER**

The Special Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on April 17, 2020 at 2:06 p.m. virtually per Executive Order 2020-48 issued on April 14, 2020 by Governor Whitmer.

**Present:** Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Secretary David DeVarti, Trustee Ruth Hatcher, Trustee Richard Landau and Trustee Diana McKnight-Morton

**Approval of the Agenda (Action)**

It was moved by Vice Chair Milliken seconded by Secretary DeVarti that the Board approve the April 17<sup>th</sup> Special Meeting agenda.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**CITIZEN PARTICPATION**

Written Communication

There was one written communication received.

**SPECIAL REPORT**

COVID 19 Revenue Impact

Mr. William Johnson, Executive Vice President and Chief Financial Officer lead a discussion on the revenue impact of COVID 19 on WCC. He also presented to the Board a fiscal year 2020 Forecast Update, which included fiscal years 2021 –23 Revenue Scenarios.

**REMARKS**

Remarks of Members of Board of Trustees

Trustee Hatcher inquired when the College will receive the final HLC report.

President Remarks

President Bellanca declined to give remarks.

**Call to Order**

**Approval of the  
Agenda (Action)**

**CITIZEN PARTICPATION**

Written  
Communication

**SPECIAL REPORT**

COVID 19 Revenue  
Impact

**REMARKS**

Remarks of Members of  
Board of Trustees

President Remarks

**NEW BUSINESS**

**Appointment of Board Negotiating Team for 2020-23 OPTA Contract (Action)**

It was moved by Secretary DeVarti and seconded by Trustee Hatcher that the Board approve the appointment of the submitted individuals to negotiate on behalf of the Board.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Revision to the 2020 Schedule of Monthly Board Meetings (Action)**

It was moved by Trustee Davis and seconded by Vice Chair Milliken that the Board revise their 2020 Schedule of Monthly Board Meetings and begin the April 28, 2020 meeting at 1:00pm.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

**Motion to Adjourn Special Meeting (Action)**

It was moved by Trustee McKnight-Morton and seconded by Treasurer Davis that the Board adjourn the April 17, 2020 Special Meeting of the WCC Board of Trustees. A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted. The meeting adjourned at 3:19 p.m.

Respectfully submitted,

David DeVarti  
Secretary

Christina Fleming  
Chair

**NEW BUSINESS**

**Appointment of Board Negotiating Team for 2020-23 OPTA Contract (Action)**

**Revision to the 2020 Schedule of Monthly Board Meetings (Action)**

**Motion to Adjourn (Action)**