

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
November 27, 2018

RECOMMENDATION

That the Board of Trustees approve the minutes of the October 30th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks

Recommended by: Rose B. Bellanca, Esq.

Title: Executive Administrator to the President
and Secretary to Board of Trustees

Rose B. Bellanca, President

**MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, OCTOBER 30, 2018**

CALL TO ORDER

The Monthly Meeting of the WCC Board of Trustees was called to order by Vice Chair Christina Fleming on October 30, 2018 at 6:03 p.m. in room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis, Trustee Ruth Hatcher and Trustee Richard Landau (*arrived at 6:05p.m.*)

Absent: Chair Diana McKnight-Morton and Trustee David DeVarti

Approval of the Agenda (Action)

It was moved by Treasurer Milliken and seconded by Trustee Hatcher that the Board approve the October 30th Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

It was moved by Treasurer Milliken and seconded by Trustee Hatcher that the Board approve the minutes of the September 25th Special and Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

WCC Education Association

There were no comments given.

Public Comments

There were no public comments given.

Written Communications

There were no communications received.

SPECIAL REPORTS

OER Update

Dr. Kimberly Hurns, Vice President of Instruction introduced Executive Director of the Learning Resources Center; Ms. Joyce Hommel. She spoke to the Board about the progress made on the OER initiative. She informed the Board that cohort 2 was under way. Lastly, Ms. Hommel stated that the estimated cost savings to students will be almost 2.2 million dollars at the end of the 2017-18 academic year.

Grants Awarded to Washtenaw Community College

Mr. Philip Snyder, Associate Vice President for Advancement presented an overview of grant activity at WCC for the 2017 – 18 fiscal year to the Board. He pointed out that grant activity has increased significantly since 2011.

Call to Order

Approval of Agenda (Action)

Approval of Minutes (Action)

Citizen Participation

WCC Education Association

Public Comments

Written Communications

SPECIAL REPORTS

OER Update

Grants Awarded to Washtenaw Community College

Annual Student and Financial Aid Profile; Fall Student Profile

Ms. Linda Blakey, Vice President of Student and Academic Services highlighted data from the 2017 -18 annual enrollment report. She mentioned that over 4,100 degrees and certificates were earned.

Ms. Lori Trapp, Director of Financial Aid, presented the 2017-18 Financial Aid Profile. She thanked her staff for helping 6,522 students receive over \$34,486,681.00 of aid. She also spoke about the various sources and types of assistant students receive.

Lastly, Ms. Linda Blakey, Vice President of Student and Academic Services highlighted data in the Fall 2018 enrollment report.

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Trustee Landau that the Board approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (September 2018) (Action)

It was moved by Treasurer Milken and seconded by Secretary Davis that the Board receive the Financial Reports for September 2018 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. William Johnson, CFO and Vice President of Finance informed the Board that the GM transformer project will require an electrical shut down over the Thanksgiving Break. Lastly, he mentioned that the SEMCOG pathway project bids are due to MDOT in January.

Remarks of Members of the Board of Trustees

Secretary Davis spoke about the HLC Session at the ACCT Conference she attended. Lastly, she thanked the staff for their hard work and dedication in ensuring students come first.

Trustee Landau reminded everyone to vote next week.

Trustee Hatcher thanked Vice President Blakey and her staff for the profile reports prior to the meeting. She also thanked Vice President Hurns for the list of newly hired faculty.

Treasurer Milliken spoke about the Foundation Board Retreat he attended. He stated that the Foundation would be focusing on funding the Emergency Fund and increasing the number of scholarships given.

Annual Student and
Financial Aid Profile;
Fall Student Profile

MONTHLY REPORTS

Personnel
Recommendations
(Action)

Financial Reports
(September
2018) (Action)

Facilities
Development Report

Remarks of
Members of the
Board of Trustees

President's Remarks

President Bellanca played the clip of Dean Greaves and Nursing Student, Ashley Gransden, which demonstrated how to stop an infant from choking that aired on FOX 2 News. She also congratulated WCC Counselor, Arnett Chisholm for receiving the NAACP Ypsilanti/Willow Run Distinguished Dr. Martin Luther King Jr. Civil and Humanitarian Award. Lastly, she reminded the Board about the upcoming Foundation Scholarship Luncheon and the Washtenaw Economic Club Luncheon.

OLD BUSINESS

Receipt of FY 18 Audit (Action)

It was moved by Trustee Hatcher and seconded by Secretary Davis that the Board receive the FY 18 Audit Report as submitted.

A roll call vote was taken: Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Approval of the 2020 – 2024 WCC Capital Outlay Plan (Action)

It was moved by Trustee Hatcher and seconded by Trustee Landau that the Board approve the Five-Year Capital Outlay Plan for fiscal years 2020 – 2024 as submitted.

A roll call vote was taken: Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

NEW BUSINESS

Revision to the 2018 Schedule of Monthly Board Meetings (Action)

It was moved by Treasurer Milliken and seconded by Trustee Landau that the Board establish and hold their annual Fall Retreat on November 27th at 3:00 pm. The Fall Retreat will be held in Room 150 of the Morris Lawrence Building.

A roll call vote was taken: Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

It was moved by Secretary Davis and seconded by Trustee Landau that the Board move to adjourn the monthly meeting and move into closed session to discuss a legal opinion.

A roll call vote was taken: Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

President's Remarks

OLD BUSINESS

Receipt of FY 18 Audit (Action)

Approval of the 2020 – 2024 WCC Capital Outlay Plan (Action)

Revision to the 2018 Schedule of Monthly Board Meetings (Action)

Motion to Adjourn Monthly Meeting (Action)

The Monthly Meeting was adjourned at 7:35 p.m..

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

Motion to Adjourn
Monthly Meeting
(Action)(cont.)